

**Town of Ridgeway  
Town Board Meeting  
Monday, April 21, 2025  
410 West Avenue, Medina**

<b>Officers Present:</b>	Brian Napoli	Supervisor
	Jeffrey Toussaint	Councilman
	Cliff Barber	Councilman
	Duane Payne	Councilman
	Mary Woodruff	Councilwoman
	Hannah Hill	Town Clerk
	John Olinger	Highway Superintendent
	Julie Cecchini	Assessor
	Jason Raduns	Code Enforcement Officer
	Kathy Bogan	Town Attorney
<b>Others Present:</b>	Ricky Washburn	
	Desirae Davis	

The meeting was called to order by Supervisor Napoli at 7:05PM with the reciting of the pledge of allegiance.

**ACCEPT AGENDA:**

Added to the agenda was approving minutes for the April 3, 2025 special meeting. Supervisor Napoli asked for a motion to accept the agenda with changes for the April 21, 2025 meeting. The motion was offered by Councilman Barber and seconded by Councilman Toussaint.

Motion Carried:        5 Ayes                      0 Nays

**APPROVAL OF MINUTES:**

Supervisor Napoli asked for a motion to accept the minutes of the March 17, 2025 meeting as presented. The motion was offered by Councilman Toussaint and seconded by Councilman Payne.

Motion Carried:        5 Ayes                      0 Nays

Supervisor Napoli asked for a motion to accept the minutes of the April 3, 2025 special meeting as presented. The motion was offered by Councilman Toussaint and seconded by Councilman Barber.

Motion Carried:        5 Ayes                      0 Nays

**COMMUNICATIONS:**

- A. National Grid notice about smart meter installations
- B. Allied Financial: Annual Financial Report and 2024 audit certified
- C. Insurance certificate for Crown Castle cell tower at Highway Department
- D. Municipal Shelter Inspection Report received from NYS Dept. of Agriculture and Markets

- E. Junkyard Inspection Report received from Code Enforcement Officer
- F. Sales tax received from Orleans County Treasurer: \$51,425.59
- G. Paint Collection event: GCC Campus, 11470 Maple Ridge Road, Medina, Saturday May 31, 2025 from 9AM to 1PM
- H. NYSDOT: Traffic count survey

**DATE OF NEXT MEETINGS:**

Work Session: May 13, 2025, 7PM, Ridgeway Town Hall  
Town Board Meeting: May 19, 2025, 7PM, Ridgeway Town Hall

**OLD BUSINESS:**

None.

**NEW BUSINESS:**

A. The Board discussed the recommendations from both the Ridgeway Planning Board and the Orleans Co. Planning Board regarding Local Law #1 of 2025 which will change the zoning classification for seven parcels on Ridge Road. A decision was made to move forward with the local law including recommendations from the planning boards. Supervisor Napoli asked for a motion to set the public hearing on the proposed local law.

**RESOLUTION NO. 31 - 04/21/2025**

**RESOLUTION: SET PUBLIC HEARING  
FOR LOCAL LAW #1 OF 2025 FOR MAY  
19, 2025 AT 7PM**

Offered by Councilwoman Woodruff who moved its adoption.  
Seconded by Councilman Toussaint.

Adopted: 5 Ayes 0 Nays

Resolved to set public hearing for Local Law #1 of 2025 for May 19, 2025 at 7PM.

B. The Board discussed a report from the Orleans Co. Board of Elections. District two will be moved to the fire hall for this year's election.

**C. RESOLUTION NO. 32 - 04/21/2025**

**RESOLUTION: APPROVE LICENSE  
RENEWALS FOR JUNKYARDS:**

**Ridgeway Salvage, Paul Nayman  
Dunn Auto Parts, Danny Dunn  
Cherry Auto Wrecking, Roger Cherry**

Offered by Councilman Barber who moved its adoption.  
Seconded by Councilwoman Woodruff.

Adopted: 5 Ayes 0 Nays

Resolved to approve license renewals for junkyards.

OTHER BUSINESS:

A. Fire Company Report for March:

None received.

B. Department and County Legislator Reports:

**Town Clerk:** Town Clerk Hill said that tax collection is coming to a close. She has been seeing an increase in marriage transcript requests due to people getting their enhanced licenses. She told the Board that she will be at the New York State Town Clerks conference next week.

**Assessor:** Assessor Cecchini said the tentative roll will be posted May 1<sup>st</sup>. Three houses have hit the market this past month, all listed at over assessed value.

**Attorney:** Attorney Bogan said she will get a legal notice for Clerk Hill to post regarding Local Law #1 of 2025. She will not be in attendance at next month's meeting due to a State conference.

**Code Enforcement Officer:** Code Enforcement Officer Raduns said that he issued twelve building permits last month, twenty-one so far this year. He issued two orders to remedy, had one court appearance, and twenty-six inspections. The Helena project has begun and he has inspected that multiple times already. He also issued a building permit for the solar project at 2668 Swett Road.

**Highway Superintendent:** Superintendent Olinger said his department has been cleaning, painting and putting away plow equipment, and they are close to finishing the off-road ditching project on Oregon Road. They will be doing cemetery clean up soon and will begin mowing.

C. Councilman Reports:

**Councilman Payne:** nothing to report

**Councilman Toussaint:** Councilman Toussaint said that he will be attending a meeting about the Summer Rec. Program this week.

**Councilwoman Woodruff:** Councilwoman Woodruff told the Board that she worked on a presentation regarding IT services and asked for an executive session.

**Councilman Barber:** nothing to report

D. Pay Bills:

Supervisor asked for a motion to pay the bills as presented:

A- General Townwide	\$ 63,423.43
B- General Outside Village	\$ 3,972.98
DA- Highway Townwide	\$ 101,996.32

DB- Highway Outside Village	\$ 6,607.51
SL- Knowlesville Light District	\$ 364.93
SS- Knowlesville Sewer	\$ 188.67
SW- Water Improvement Areas	\$ 68,493.16
T- Trust and Agency	\$ 1,437.64

Total Abstract: \$ 246,484.64

Offered by Councilman Toussaint, seconded by Councilman Payne.

Motion carried: 5 Ayes 0 Nays

#### OPEN SESSION: QUESTIONS, PUBLIC COMMENT

Supervisor Napoli asked for any questions or comments. None were heard.

#### EXECUTIVE SESSION:

Supervisor Napoli asked for a motion to go into executive session to discuss potential service contracts. The motion was offered by Councilman Barber and seconded by Councilman Toussaint.

Motion carried: 5 Ayes 0 Nays

Executive session began at 7:30pm.

Supervisor Napoli asked for a motion to end executive session.  
The motion was offered by Councilman Toussaint and seconded by Councilman Barber.

Motion carried: 5 Ayes 0 Nays

Executive session ended at 8:12 PM.

#### **RESOLUTION NO. 33- 04/21/2025**

**RESOLUTION: APPROVE CONTRACT WITH C&H PERSONAL COMPUTER, INC. FOR THREE YEARS IF TERMINATION CLAUSE IS MODIFIED OR FOR ONE YEAR IF CLAUSE REMAINS AS IS.**

Offered by Councilman Barber who moved its adoption.  
Seconded by Councilman Toussaint.

Adopted: 5 Ayes 0 Nays

Resolved to approve contract with C&H Personal Computer, Inc. for three years if termination clause is modified or for one year if clause remains as is.

Supervisor Napoli asked for any final questions or comments. Attorney Bogan complimented Catherine Cooper on a wonderful job with the County's 200 Year Celebration.

As there was no further business, Supervisor Napoli asked for a motion to adjourn.  
The motion was offered by Councilman Barber and seconded by Councilman Toussaint.

Motion carried:        5 Ayes        0 Nays

The meeting was adjourned at 8:18 PM.

Respectfully submitted,

Hannah Hill  
Ridgeway Town Clerk