

**Town of Ridgeway  
Town Board Meeting  
Monday, December 16, 2024  
410 West Avenue, Medina**

<b>Officers Present:</b>	Brian Napoli	Supervisor
	Jeffrey Toussaint	Councilman
	Cliff Barber	Councilman
	Mary Woodruff	Councilwoman
	Hannah Hill	Town Clerk
	John Olinger	Highway Superintendent
	Jason Raduns	Code Enforcement Officer
	Julie Cecchini	Assessor
	Kathy Bogan	Town Attorney

**Others Present:** Melissa Weinblat

The meeting was called to order by Supervisor Napoli at 7:00PM with the reciting of the pledge of allegiance.

**ACCEPT AGENDA:**

Supervisor Napoli asked for a motion to accept the agenda for the December 16, 2024 meeting. The motion was offered by Councilman Barber and seconded by Councilman Toussaint.

Motion Carried:        4 Ayes                                0 Nays

**APPROVAL OF MINUTES:**

Supervisor Napoli asked for a motion to accept the minutes of the November 18, 2024 Board Meeting and Public Hearing as presented. The motion was offered by Councilman Toussaint and seconded by Councilman Barber.

Motion Carried:        4 Ayes                                0 Nays

**COMMUNICATIONS:**

- A. Congratulations to Stacy Silker on her graduation from Leadership Orleans

**DATE OF NEXT MEETINGS:**

End of Year Meeting: December 27, 2024, 2PM, Ridgeway Town Hall  
Organization Meeting: January 2, 2025, 2PM, Ridgeway Town Hall  
Work Session: January 14, 2025, 7PM, Ridgeway Town Hall  
Town Board Meeting: January 21, 2025, 7PM, Ridgeway Town Hall

OLD BUSINESS:

- A. Comptroller audit continues.

NEW BUSINESS:

**RESOLUTION NO. 77- 12/16/2024**

**RESOLUTION: APPROVE BID FOR HANDICAP DOOR OPENERS FOR TOWN HALL USING ARPA FUNDS: \$6880, IMPERIAL DOOR CONTROLS INC.**

Offered by Councilwoman Woodruff who moved its adoption.  
Seconded by Councilman Toussaint.

Adopted: 4 Ayes 0 Nays

Resolved to approve bid for handicap door openers for Town Hall using ARPA funds from Imperial Door Controls, Inc. for \$6880.

**RESOLUTION NO. 78- 12/16/2024**

**RESOLUTION: ADOPT LOCAL LAW #3 ENTITLED: "AMENDMENT TO THE ZONING LAW TO PERMIT SAWMILLS IN THE AGRICULTURAL RESIDENTIAL, LIGHT INDUSTRIAL AND GENERAL BUSINESS DISTRICTS."**

Offered by Councilman Toussaint who moved its adoption.  
Seconded by Councilman Barber.

Adopted: 4 Ayes 0 Nays

Resolved to adopt Local Law #3. (See appendix for full text of local law.)

**RESOLUTION NO. 79- 12/16/2024**

**RESOLUTION: APPROVE TWO-YEAR AMBULANCE CONTRACT WITH THE VILLAGE OF MEDINA, AUTHORIZE SUPERVISOR TO SIGN.**

Offered by Councilman Barber who moved its adoption.  
Seconded by Councilman Woodruff.

Adopted: 4 Ayes 0 Nays

Resolved to approve two-year ambulance contract with the Village of Medina and authorize Supervisor to sign.

**RESOLUTION NO. 80- 12/16/2024**

**RESOLUTION: APPROVE ANNUAL SERVICE CONTRACT WITH MUNICIPAL SOLUTIONS, AUTHORIZE SUPERVISOR TO SIGN.**

Offered by Councilwoman Woodruff who moved its adoption.  
Seconded by Councilman Toussaint.

Adopted: 4 Ayes 0 Nays

Resolved to approve annual service contract with Municipal Solutions and authorize Supervisor to sign.

**RESOLUTION NO. 81- 12/16/2024 RESOLUTION: APPROVE PURCHASE OF MATERIALS FOR WATERLINE EXTENSION USING ARPA FUNDS: \$75,137.91, CORE AND MAIN**

Two bids were received: Core and Main, \$75,137.91  
EJ Prescott Inc, \$75,365.42

Offered by Councilwoman Woodruff who moved its adoption.  
Seconded by Councilman Barber.

Adopted: 4 Ayes 0 Nays

Resolved to approve purchase of materials for waterline extension using ARPA funds from Core and Main for \$75,137.91.

**RESOLUTION NO. 82- 12/16/2024 RESOLUTION: APPROVE BID TO INSTALL AIR CONDITIONING AT HISTORICAL SOCIETY BUILDING USING ARPA FUNDS: \$6928, K&L HEATING**

Two bids were received: K & L Heating, \$6928  
Drum Oil, \$12,966

Offered by Councilman Barber who moved its adoption.  
Seconded by Councilman Toussaint.

Adopted: 4 Ayes 0 Nays

Resolved to approve bid to install air conditioning at Historical Society building using ARPA Funds from K &L Heating for \$6928.

**RESOLUTION NO. 83- 12/16/2024 RESOLUTION: APPROVE EMPLOYEE EVALUATION FORM TO BE ADDED TO RIDGEWAY PERSONNEL HANDBOOK**

Offered by Councilwoman Woodruff who moved its adoption.  
Seconded by Councilman Barber.

Adopted: 4 Ayes 0 Nays

Resolved to approve employee evaluation form to be added to Ridgeway personnel handbook.

**RESOLUTION NO. 84- 12/16/2024 RESOLUTION: APPROVE USE OF REMAINING ARPA FUNDS, \$8050.54, TO PURCHASE FURNITURE, CLEANING SUPPLIES, ETC. TO ENHANCE THE FUNCTIONALITY, SUSTAINABILITY AND EFFICIENCY OF GOVERNMENT SPACES.**

Offered by Councilman Barber who moved its adoption.  
Seconded by Councilman Toussaint.

Adopted: 4 Ayes 0 Nays

Resolved to approve use of remaining ARPA funds, \$8050.54, to purchase furniture, cleaning supplies, etc. to enhance the functionality, sustainability, and efficiency of government spaces.

**RESOLUTION NO. 85- 12/16/2024 RESOLUTION: AUTHORIZE EMERGENCY REPAIRS TO WATERLINES ON SOUTH LYNDONVILLE ROAD**

Offered by Councilwoman Woodruff who moved its adoption.  
Seconded by Councilman Barber.

Adopted: 4 Ayes 0 Nays

Resolved to authorize emergency repairs to waterlines on South Lyndonville Road.

**OTHER BUSINESS:**

**A. Fire Company Report for November:**



**REPORT FOR NOVEMBER 2024**

EMS - 22  
HAZARDOUS CONDITION - 4  
BRUSH FIRE - 2  
AUTOMATIC ALARM - 1  
STRUCTURE FIRE - 1

TOTAL - 30  
TOTAL FOR YEAR - 284

FIREFIGHTER HOURS - 98.25  
TOTAL FOR TOTAL - 2,075.39

AVERAGE FF PER CALL - 6.7

FYI - SIX FIREFIGHTERS ARE TAKING THE EMT COURSE AND WILL BE TESTING OUT IN DECEMBER

**B. Department and County Legislator Reports:**

**Town Clerk:** Town Clerk Hill said that she has received the tax bills via email and should get the paper copies this week. Her office has been working on end of year things such as health insurance, as well as pulling documents and meeting with the auditors.

**Code Enforcement Officer:** CEO Raduns said he has issued three building permits for November and closed out two permits. He has had three formal complaints for unsafe

structures. He has been working on closing out the 11202 Ridge Road solar project but it is not complete yet.

**Highway Superintendent:** Superintendent Olinger said his department has done some plowing and salting, and they have spent a lot of time working on repairs to the water system. They started reading water meters today.

**Assessor:** Assessor Cecchini said three new houses in Ridgeway went on the market and four houses sold last month, all above assessed value. There have been two commercial sales as well. She will be sending out renewal letters soon. Her office has had connectivity issues with RPS.

**Attorney:** nothing to report

C. Councilman Reports:

**Councilwoman Woodruff:** Councilwoman Woodruff wished everyone a Merry Christmas and Happy New Year.

**Councilman Toussaint:** nothing to report

**Councilman Barber:** Councilman Barber thanked Councilwoman Woodruff for her hard work on the evaluation forms.

D. Pay Bills:

Supervisor asked for a motion to pay the bills as presented:

A- General Townwide	\$ 36,966.88
B- General Outside Village	\$ 2,849.29
DA- Highway Townwide	\$ 15,961.16
DB- Highway Outside Village	\$
SL- Knowlesville Light District	\$ 394.47
SS- Knowlesville Sewer	\$ 6,818.92
SW- Water Improvement Areas	\$ 25,332.79

Total Abstract: \$ 88,323.51

Offered by Councilman Barber, seconded by Councilman Toussaint.

Motion carried: 4 Ayes 0 Nays

OPEN SESSION: QUESTIONS, PUBLIC COMMENT

Supervisor Napoli asked for any questions or comments. None were heard.

As there was no further business, Supervisor Napoli asked for a motion to adjourn.  
The motion was offered by Councilman Toussaint and seconded by Councilwoman Woodruff.

Motion carried:        4 Ayes        0 Nays

The meeting was adjourned at 7:39PM.

Respectfully submitted,

Hannah Hill  
Ridgeway Town Clerk

Appendix

TOWN OF RIDGEWAY  
Local Law #3 of 2024

AMENDMENTS TO THE ZONING LAW TO PERMIT SAWMILLS IN THE AGRICULTURAL RESIDENTIAL,  
LIGHT INDUSTRIAL AND GENERAL BUSINESS DISTRICTS

Section 210 Definitions, of Article 2, Interpretation and Definitions, is hereby amended to add the following definition:

**SAWMILL** A building where timber is cut, sawed or planed. A sawmill may include land used for open storage of raw or finished lumber or retail sales of raw or finished lumber. However, sawmill shall not include facilities for the kiln drying of lumber.

Article VII Special Permit Criteria, shall be amended to add the following:

**Section 773 SAWMILLS**

Sawmills may be allowed by grant of a special use permit by the Planning Board, following the procedures set out in Article 7 of this law, provided that the sawmill meets the following criteria, in addition to the criteria set out in Article 7. Note that sawmills will also require site plan approval by the Planning Board.

1. All cutting, sawing and planing activities shall be conducted in a wholly enclosed building, or as approved by the Planning Board.
2. The operation of the sawmill shall not exceed 90 decibels at the property line.
3. Sawdust and other material shall be stored on site in such a manner to prevent particles of dust from blowing off the property.
4. An adequate loading area shall be provided on the site. All loading and unloading of timber and lumber shall occur entirely on the site. Trucks shall not be permitted to park, or otherwise encroach, on the public right-of-way.
5. A parking area for vehicles of employees and visitors shall be provided on site. This parking area shall be large enough to accommodate all employees on the largest shift, plus at least one additional space to accommodate visitors. Additional parking may be required by the Planning Board. No on-street parking shall be allowed.
6. The Planning Board may establish reasonable conditions on hours and days of operation.

7. Sawdust and scrap wood shall not be disposed of by burning or landfilling on the site. Sawdust and other waste products shall not be allowed to accumulate to the point where they reduce the size of the parking or loading areas. Sawdust and other waste products shall not be allowed to spill off the property. Disposal shall meet any and all requirements applicable by other agencies.
8. Storage of timber, lumber or other materials shall not be closer than 100 feet from the center of the road.
9. Areas used for outdoor storage of timber, lumber, equipment or other items necessary to the conduct of the business, shall be screened from view. Screening may consist of either a ten (10) foot high fence installed around the storage area, or landscaping, or a combination of landscaping and fencing, as may be approved by the Planning Board. The screening shall be installed within sixty days of the issuance of an occupancy permit
10. No sawmill shall be located closer than 100 feet from an existing residential structure on an adjacent property.
11. Waste products shall not be allowed to run off into streams, wetlands or other water bodies.
12. All federal, state, town and local fire and safety laws must be adhered to.
13. The required front yard shall be kept free of vehicles and trash. The site shall not contain any items that are un-related to the normal operation of the sawmill.
14. The Planning Board may impose any other conditions that are reasonably related to the operation of the sawmill.
15. The Zoning Inspector has the right to view the property and operations during normal business hours.
16. Retail sale of items on site may be approved by the Planning Board, listed specifically as a condition, approved and provided on the Conditional Use Permit.

Section 541 Industrial District is amended to remove the word Sawmills in D (1), which will now read as follows:

D (1) Heavy Industry, as defined herein, including manufacturing, assembly, storage and related activities such as stone quarrying, and concrete mixing operations that all may require outdoor storage or outdoor processing of materials.

SECTION 510 AGRICULTURAL/RESIDENTIAL DISTRICT (AR) is amended to add:

D. CONDITIONAL USES REQUIRING A SPECIAL USE PERMIT



21. Sawmills

SECTION 530 GENERAL BUSINESS DISTRICT is amended to add:

D. CONDITIONAL USES REQUIRING A SPECIAL USE PERMIT

15. Sawmills

SECTION 540 LIGHT INDUSTRIAL DISTRICT is amended to add:

B. PERMITTED USES

15. Sawmills

All other provisions remain the same.

This local law will be effective upon filing with the New York State Department of State.