

**Town of Ridgeway
Town Board Meeting
Monday, August 19, 2024
410 West Avenue, Medina**

Officers Present:	Brian Napoli	Supervisor
	Jeffrey Toussaint	Councilman
	Duane Payne	Councilman
	Mary Woodruff	Councilwoman
	Hannah Hill	Town Clerk
	John Olinger	Highway Superintendent
	Jason Raduns	Code Enforcement Officer
	Kathy Bogan	Town Attorney
Others Present:	Diana Baker	Village Trustee
	Jess Marciano	Village Trustee
	Don Marchner	Ridgeway Fire Dept.
	Gabrielle Barone	Orleans EDA

The meeting was called to order by Supervisor Napoli at 7:00PM with the reciting of the pledge of allegiance.

ACCEPT AGENDA:

Supervisor Napoli asked for a motion to accept the agenda for the August 19, 2024 meeting. The motion was offered by Councilman Toussaint and seconded by Councilman Payne.

Motion Carried: 4 Ayes 0 Nays

APPROVAL OF MINUTES:

Supervisor Napoli asked for a motion to accept the minutes of the July 15, 2024 Board Meeting as presented. The motion was offered by Councilwoman Woodruff and seconded by Councilman Toussaint.

Motion Carried: 4 Ayes 0 Nays

COMMUNICATIONS:

- A. September is start of budget cycle for 2025; tax cap is set at 2%
- B. Board of Elections notice about even year elections
- C. Steve Hawley visit was on August 3rd; Supervisor Napoli attended
- D. Certificate of insurance received from the Village of Medina
- E. Association of Towns sent information about 2025 dues
- F. Animal Shelter inspection reports received
- G. NYSEG sent notice that they are upgrading 45,000 electric poles in NY
- H. National Grid sent notice of tree pruning

DATE OF NEXT MEETINGS:

Work Session: September 10, 2024, 7PM, Ridgeway Town Hall
Town Board Meeting: September 16, 2024, 7PM, Ridgeway Town Hall

OLD BUSINESS:

Route 104: Supervisor Napoli received notification from the State DOT that they will re-study the section of Ridge Road between Marshall Road and the Hamlet of Jeddo to see if a speed limit change is necessary.

NEW BUSINESS:

RESOLUTION NO. 51- 08/19/2024

RESOLUTION: APPROVE CONTRACT WITH MUNICIPAL SOLUTIONS FOR FINANCIAL SERVICES. AUTHORIZE SUPERVISOR TO SIGN.

Offered by Councilman Toussaint who moved its adoption.
Seconded by Councilman Payne.

Adopted: 4 Ayes 0 Nays

Resolved to approve contract with Municipal Solutions for financial services.

RESOLUTION NO. 52- 08/19/2024

RESOLUTION: APPROVE THE VILLAGE OF MEDINA'S USE OF THE RIDGEWAY TOWN HALL FOR BOARD MEETINGS. EITHER PARTY MAY DISCONTINUE USE FOR ANY REASON.

Offered by Councilwoman Woodruff who moved its adoption.
Seconded by Councilman Toussaint.

Adopted: 4 Ayes 0 Nays

Resolved to approve the Village of Medina's use of the Ridgeway Town Hall for board meetings.

RESOLUTION NO. 53- 08/19/2024

RESOLUTION: APPROVE 2023 AUDIT. SEND RESOLUTION TO ALLIED FINANCIAL. AUTHORIZE SUPERVISOR TO SIGN LETTER OF ENGAGEMENT.

Offered by Councilman Payne who moved its adoption.
Seconded by Councilman Toussaint.

Adopted: 4 Ayes 0 Nays

Resolved to approve 2023 audit and send resolution to Allied Financial; authorize Supervisor to sign letter of engagement.

RESOLUTION NO. 54- 08/19/2024

RESOLUTION: CITATION FOR DORIS MARCHNER'S 100TH BIRTHDAY.

Offered by Councilwoman Woodruff who moved its adoption.

Seconded by Councilman Toussaint.

Adopted: 4 Ayes 0 Nays

Resolved to send a citation for Doris Marchner’s 100th birthday.

OTHER BUSINESS:

A. Fire Company Report for July:



FIRE REPORT - MONTH OF JULY 2024

EMS - 16
MVA - 1
VEHICLE FIRE - 1
MUTUAL AID - 1
HAZARDOUS CONDITION - 2
OTHER(SMOKE IN AREA) - 1

TOTAL - 22 YTD - 153

FIREFIGHTER HOURS ON CALLS - 147.25
-FF HOURS ON CALLS YTD - 761.27

AVERAGE FF PER CALL - 7.7

B. Department and County Legislator Reports:

Town Clerk: Town Clerk Hill said that her office has started selling licenses for the new hunting season. Paper licenses are going okay but fewer people have been coming in since they can now buy and print them at home. The new furnace and air conditioning units were installed at the Town Hall.

Code Enforcement Officer: CEO Raduns said he has issued six building permits for July, closed out twelve, and had one complaint for sound. Violation letters for junk are still going out. He had court again for Thaine and is going back on Monday. He had training in Hartland with Mike Hartman and recommended him for Zoning and Planning Board member training requirements. CEO Raduns also has been working on a fire prevention checklist for non-residential uses and those that need annual inspections.

Assessor: Assessor Cecchini’s report explained that she has had many calls for the Star Program and Enhanced Star. Her office has been processing many new sales and homes in the area are still selling high. She reported that homes in the Medina area are currently selling anywhere from thirty to sixty thousand over assessed value.

Highway Superintendent: Superintendent Olinger said that they have been doing water samples, dead end flushing, replacing culvert pipes, and helping surrounding towns with roadwork. He submitted an application with the Soil and Water department for a grant that would cover seventy-five percent of the cost of a new salt shed.

Attorney: Attorney Bogan requested an executive session.

Village of Medina: Village Trustee Marciano thanked the Board for use of the Town Hall for their meetings.

C. Councilman Reports:

Councilman Payne: nothing to report

Councilman Toussaint: Councilman Toussaint said that he hoped everyone took the time to read the summary that Michelle Capstick put in the Orleans Hub about the Summer Recreation Program.

Councilwoman Woodruff: Councilwoman Woodruff said she received a card from Jim Mirand of the Knights of Columbus. She asked CEO Raduns about the training that Mike Hartman does.

D. Pay Bills:

Supervisor asked for a motion to pay the bills as presented:

A- General Townwide	\$ 45,139.13
B- General Outside Village	\$ 2,440.82
DA- Highway Townwide	\$ 61,61.81
DB- Highway Outside Village	\$ 37,756.78
SL- Knowlesville Light District	\$ 296.26
SW- Water Improvement Areas	\$ 34,270.73
Total Abstract:	\$ 126,065.53

Offered by Councilman Toussaint, seconded by Councilman Payne.

Motion carried: 5 Ayes 0 Nays

OPEN SESSION: QUESTIONS, PUBLIC COMMENT

Supervisor Napoli asked for any questions or comments.

Gabrielle Barone from the Orleans EDA brought new marketing materials for the Medina Business Park and said that the park now has a website. She updated the Board on projects in Medina, including a very large project that could be coming to the business park. She encouraged the Board to look into getting “Pro Housing Certified” as this project may create housing needs. Village Trustee Baker offered to help with the process as the Village of Medina just recently became certified.

CEO Raduns asked Councilman Toussaint about farm labor camps and our zoning regulations were discussed.

EXECUTIVE SESSION:

Supervisor Napoli asked for a motion to go into executive session for legal advice from Town Attorney Bogan. The motion was offered by Councilman Toussaint and seconded by Councilwoman Woodruff.

Motion carried: 4 Ayes 0 Nays

Executive session began at 7:50pm.

Supervisor Napoli asked for a motion to end executive session.
The motion was offered by Councilman Payne and seconded by Councilman Toussaint.

Motion carried: 4 Ayes 0 Nays

Executive session ended at 8:21 PM.

As there was no further business, Supervisor Napoli asked for a motion to adjourn.
The motion was offered by Councilwoman Woodruff and seconded by Councilman Payne.

Motion carried: 4 Ayes 0 Nays

The meeting was adjourned at 8:22 PM.

Respectfully submitted,

Hannah Hill
Ridgeway Town Clerk