

**Town of Ridgeway  
Town Board Meeting  
Monday, June 17, 2024  
410 West Avenue, Medina**

|                          |   |   |
|--------------------------|---|---|
| <b>Officers Present:</b> | Brian Napoli<br>Jeffrey Toussaint<br>Duane Payne<br>Cliff Barber<br>Mary Woodruff<br>Hannah Hill<br>Julie Cecchini<br>Jason Raduns<br>Kathy Bogan | Supervisor<br>Councilman<br>Councilman<br>Councilman<br>Councilwoman<br>Town Clerk<br>Assessor<br>Code Enforcement Officer<br>Town Attorney |
| <b>Others Present:</b>   | Don Marchner<br>Jess Marciano   | Ridgeway Fire Co.<br>Village Trustee  |

The meeting was called to order by Supervisor Napoli at 7:00PM with the reciting of the pledge of allegiance.

**ACCEPT AGENDA:**

Supervisor Napoli asked for a motion to accept the agenda for the June 17, 2024 meeting. One item was added, a resolution to accept the special use permit renewals. Councilman Barber moved to accept the agenda with added resolution. The motion was seconded by Councilwoman Woodruff.

Motion Carried:        5 Ayes                      0 Nays

**APPROVAL OF MINUTES:**

Supervisor Napoli asked for a motion to accept the minutes of the May 20, 2024 Board Meeting as presented. The motion was offered by Councilwoman Woodruff and seconded by Councilman Barber.

Motion Carried:        5 Ayes                      0 Nays

**COMMUNICATIONS:**

- A. Steve Hawley: letter to NYSDOT Commissioner concerning CHIPS funding
- B. National Grid: rate filing effective April 1, 2025
- C. NYSDOT: No Parking Zone will be established on the south shoulder of Route 104 near 10858 Ridge Road. The State DOT did a study of the area between Marshall Road and the Hamlet of Jeddo and determined that a reduction of the speed limit is not warranted.
- D. Mortgage Tax Distribution: \$27,978.27

**DATE OF NEXT MEETINGS:**

Work Session: July 9, 2024, 7PM, Ridgeway Town Hall  
Town Board Meeting: July 15, 2024, 7PM, Ridgeway Town Hall

NEW BUSINESS:

**RESOLUTION NO. 43 - 06/17/2024**

**RESOLUTION: ACCEPT PROPOSAL FROM DRUM OIL TO REPLACE FURNACE AND AIR CONDITIONING UNIT FOR \$17,587.00**

Supervisor Napoli explained that the highway department would pump out the existing tank and that Highway Superintendent Olinger has already spoke to NYSEG about a natural gas line. Offered by Councilman Toussaint who moved its adoption.  
Seconded by Councilman Payne.

Adopted: 5 Ayes 0 Nays

Resolved to accept the proposal from Drum Oil to replace the furnace and air conditioning unit for \$17,587.00

**RESOLUTION NO. 44 - 06/17/2024**

**RESOLUTION: ACKNOWLEDGE TERMINATION OF SNOW/ICE CONTRACT WITH NYSDOT**

Offered by Councilman Toussaint who moved its adoption.  
Seconded by Councilman Barber.

Adopted: 5 Ayes 0 Nays

Resolved to acknowledge the termination of the snow/ice contract with the NYSDOT.

**RESOLUTION NO. 45 - 06/17/2024**

**RESOLUTION: AUTHORIZE RESURFACING OF TOWN HALL PARKING LOT.**

Offered by Councilwoman Woodruff who moved its adoption.  
Seconded by Councilman Payne.

Adopted: 5 Ayes 0 Nays

Resolved to authorize resurfacing of Town Hall parking.

**RESOLUTION NO. 46 - 06/17/2024**

**RESOLUTION: ACCEPT RECOMMENDATION FROM CODE ENFORCEMENT OFFICER TO RENEW SPECIAL USE PERMITS FOR THE 2024-2025 YEAR**

Offered by Councilwoman Woodruff who moved its adoption.  
Seconded by Councilman Toussaint.

Adopted: 5 Ayes 0 Nays

Resolved to accept recommendation from CEO to renew special use permits for 2024-2025 year.  
See appendix.

OTHER BUSINESS:

A. Fire Company Report for May:



FIRE REPORT - MONTH OF MAY 2024

EMS - 18

HAZARDOUS CONDITIONS - 2

MVA - 1

TOTAL 21

YEAR TO DATE - 111

HOURS ON CALLS - 53.02

YEAR TO DATE - 469.3

FIREFIGHTERS PER CALL - 6.4

Mr. Marchner said that they also welcomed 3 new members in the month of May.

B. Department and County Legislator Reports:

**Town Clerk:** Town Clerk Hill said that her office is pretty quiet which is normal for summer time. She has received a lot of requests to reserve the pavilion at Glenwood Lake, more than in past years.

**Code Enforcement Officer:** CEO Raduns said he has issued three building permits for May, closed out one, had three court appearances, and issued one violation letter for high grass. He is seeing progress on those that the Town has taken to court. CEO Raduns told the Board that he has completed all personal goals that he set for himself this year, except for the local food vendor local law which he would like to see happen. He has given all new forms to Joelle for the website and all in-house forms are updated.

**Assessor:** Assessor Cecchini said they had one resident come in for Grievance Day on May 28<sup>th</sup>. She spoke to six residents before that date and worked with them. The final roll is set for July 1st.

**Attorney:** Attorney Bogan updated the Board on the tax foreclosure auction that is set for the end of July. She said only one or two properties in Ridgeway are on the list.

**Village of Medina:** Village Trustee Marciano talked about the National Night Out on August 6<sup>th</sup> and encouraged the Town's participation.

C. Councilman Reports:

**Councilman Payne:** nothing to report

**Councilman Toussaint:** Councilman Toussaint said things are progressing with the summer rec program but that enrollment is down. He expressed his appreciation for Roy-Hart school allowing use of their pool.

**Councilwoman Woodruff:** Councilwoman Woodruff said that the Hometown Hero banners are up and that a location pamphlet was being made.

**Councilman Barber:** nothing to report

D. Pay Bills:

Supervisor asked for a motion to pay the bills as presented:

|                                 |               |
|---------------------------------|---------------|
| A- General Townwide             | \$ 6,400.38   |
| B- General Outside Village      | \$ 17,571.34  |
| DA- Highway Townwide            | \$ 6,275.64   |
| DB- Highway Outside Village     | \$ 121,191.94 |
| SS- Knowlesville Sewer          | \$ 10,182.02  |
| SL- Knowlesville Light District | \$ 279.15     |
| SW- Water Improvement Areas     | \$ 2,206.77   |
| Total Abstract:                 | \$ 164,107.24 |

Offered by Councilman Barber, seconded by Councilman Toussaint.

Motion carried:           5 Ayes                   0 Nays

OPEN SESSION: QUESTIONS, PUBLIC COMMENT

Supervisor Napoli asked for any questions or comments. None were heard.

EXECUTIVE SESSION:

Supervisor Napoli asked for a motion to go into executive session.

The motion was offered by Councilwoman Woodruff and seconded by Councilman Barber.

Motion carried:           5 Ayes                   0 Nays

Executive session began at 7:41pm.

Supervisor Napoli asked for a motion to end executive session.

The motion was offered by Councilman Toussaint and seconded by Councilman Payne.

Motion carried:           5 Ayes                   0 Nays

Executive session ended at 8:54 PM.

Supervisor Napoli asked for a motion to reconvene the Board Meeting. The motion was offered by Councilman Barber and seconded by Councilman Payne. The meeting reconvened at 8:55PM.

**RESOLUTION NO. 47 - 06/17/2024**

**RESOLUTION: TO ESTABLISH SUMMER WORK HOURS FOR THE TOWN CLERK, TOWN CLERK STAFF, ASSESSOR, ASSESSOR STAFF, CODE ENFORCEMENT OFFICER, CODE ENFORCEMENT STAFF FROM JUNE FIRST UNTIL THE DAY AFTER LABOR DAY. HOURS SHALL BE MONDAY TO THURSDAY, 9AM TO 4:30PM, FRIDAY, 9AM TO 1:30PM, WITH A HALF HOUR LUNCH BREAK MONDAY THROUGH THURSDAY FOR A 32.5 HOUR WORK WEEK.**

**THE REMAINING MONTHS OF THE YEAR, WORK HOURS SHALL BE FOR THE TOWN CLERK AND TOWN CLERK STAFF, ASSESSOR AND ASSESSOR STAFF, CODE ENFORCEMENT OFFICER AND CODE ENFORCEMENT STAFF, SHALL BE MONDAY TO FRIDAY 9AM TO 4:30PM WITH AN HOUR FOR LUNCH BREAK**

Offered by Councilman Toussaint who moved its adoption.  
Seconded by Councilman Payne.

Adopted:        5 Ayes                      0 Nays

As there was no further business, Supervisor Napoli asked for a motion to adjourn.

The motion was offered by Councilman Payne and seconded by Councilman Barber.

Motion carried:        5 Ayes                      0 Nays

The meeting was adjourned at 9:10PM.

Respectfully submitted,

Hannah Hill  
Ridgeway Town Clerk

Appendix



**Town of Ridgeway**  
Code Enforcement Office  
410 West Ave. Medina, NY 14103  
(585) 798-0730

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June 17, 2024

Town of Ridgeway Board  
410 West Ave.  
Medina, New York 14103

Dear Board Members:

This letter is in regards to the 15 Special Use Permits for Repair Shops and or Sale Businesses in the Town of Ridgeway. 14 of the 15 Repair/Sale Businesses listed below have submitted the annual renewal application with the \$50.00 renewal fee. All listed below been inspected and meet the requirements to continue to operate as each Special Use Permit has required.

|                                |                    |
|--------------------------------|--------------------|
| 104 Auto Express               | Larry Freeman      |
| Automotive Solutions           | John Kirsch        |
| Brazzell Automotive            | Bill Brazzell      |
| Classic Collision & Custom     | Michael Winder     |
| Danny Dunn Auto Repair & Sales | Danny Dunn         |
| Fearby Auto Service            | Roy Fearby         |
| G & D Repair                   | Joshua Traxler     |
| Gary's Cycle Shop              | Gary Houseman      |
| Klino Collision                | Larry Klino        |
| Orleans Construction LLC       | Reginald Cichocki  |
| Rick & Ron's Used Car Sales    | Rick & Ron Turrell |
| Stawicki's Collision           | Tom Stawicki       |
| Timothy Caldwell Collision     | Timothy Caldwell   |

**Triple S Towing**

**Scott Ward**

**DID NOT RENEW**

Wild Rides

Robert Mesler Sr.

I ask at this time, that you accept my recommendation to renew all of the above applications with the exception of Triple S Towing, for the 2024-2025 year.

Respectfully Submitted,



Jason Raduns  
Code Enforcement Officer  
Town of Ridgeway