

**Town of Ridgeway  
Town Board Meeting  
Monday, May 20, 2024  
410 West Avenue, Medina**

<b>Officers Present:</b>	Brian Napoli	Supervisor
	Jeffrey Toussaint	Councilman
	Duane Payne	Councilman
	Cliff Barber	Councilman
	Mary Woodruff	Councilwoman
	Hannah Hill	Town Clerk
	John Olinger	Highway Superintendent
	Jason Raduns	Code Enforcement Officer
<b>Others Present:</b>	Don Marchner	Ridgeway Fire Co.
	Leah Oberther	
	Courtney Michaud	

The meeting was called to order by Supervisor Napoli at 7:00PM with the reciting of the pledge of allegiance.

**ACCEPT AGENDA:**

Supervisor Napoli asked for a motion to accept the agenda for the May 20, 2024 meeting. Councilman Barber moved to accept the agenda. The motion was seconded by Councilwoman Woodruff.

Motion Carried:        5 Ayes                                0 Nays

**APPROVAL OF MINUTES:**

Supervisor Napoli asked for a motion to accept the minutes of the April 15, 2024 Board Meeting and Public Hearing as presented. The motion was offered by Councilwoman Woodruff and seconded by Councilman Toussaint.

Motion Carried:        5 Ayes                                0 Nays

**COMMUNICATIONS:**

- A. 2023 Annual Financial Report certified and submitted to State
- B. Jason Raduns passed his civil service exam, congratulations
- C. ARPA reporting complete
- D. NYSEG warning about scams
- E. June workshop will be moved to June 10<sup>th</sup>, 7pm.

**DATE OF NEXT MEETINGS:**

Work Session: June 10, 2024, 7PM, Ridgeway Town Hall

Town Board Meeting: June 17, 2024, 7PM, Ridgeway Town Hall

NEW BUSINESS:

**RESOLUTION NO. 33 - 05/20/2024**

**RESOLUTION: ACCEPT 2023 ANNUAL FINANCIAL REPORT (AFR) FROM ALLIED FINANCIAL SERVICES**

Offered by Councilman Toussaint who moved its adoption.  
Seconded by Councilman Barber.

Adopted:        5 Ayes                                  0 Nays

Resolved to accept 2023 AFR from Allied Financial Services.

**RESOLUTION NO. 34 - 05/20/2024**

**RESOLUTION: APPOINT JASON RADUNS CODE ENFORCEMENT OFFICER II, SEND TO ORLEANS COUNTY CIVIL SERVICE OFFICE**

Offered by Councilwoman Woodruff who moved its adoption.  
Seconded by Councilman Toussaint.

Adopted:        5 Ayes                                  0 Nays

Resolved to appoint Jason Raduns as Code Enforcement Officer II and send to Orleans County Civil Service Office.

**RESOLUTION NO. 35 - 05/20/2024**

**RESOLUTION: ESTABLISH SUMMER HOURS FOR TOWN HALL: MONDAY THROUGH THURSDAY, 9AM TO 4:30 PM, FRIDAY 9AM-1:30PM, JUNE THROUGH LABOR DAY**

Offered by Councilman Barber who moved its adoption.  
Seconded by Councilman Payne.

Adopted:        5 Ayes                                  0 Nays

Resolved to establish summer hours for Town Hall.

**RESOLUTION NO. 36 - 05/20/2024**

**RESOLUTION: ESTABLISH STANDARD WORKDAY FOR ASSESSOR FOR NEW YORK STATE RETIREMENT SYSTEM PURSUANT TO THE INFORMATION CONTAINED IN THE FOLLOWING RS 2417-A FORM:**



Received Date

Standard Work Day and Reporting Resolution for Elected and Appointed Officials

Employer Location Code: 30108

SEE INSTRUCTIONS FOR COMPLETING FORM ON REVERSE SIDE

RS 2417-A (Rev.11/19)

BE IT RESOLVED, that the Town of Ridgeway / 30108 hereby established the following standard work days for these titles and will report the officials to the New York State and Local Retirement based on their record of activities:

Table with 10 columns: Name, Social Security Number, NYSLRS ID, Title, Current Term Begin & End Dates, Standard Work Day, Record of Activities Result, Not Submitted, Pay Frequency, Tier 1. Includes rows for Elected Officials and Appointed Officials (Julie Cecchini).

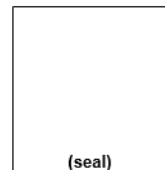
I, \_\_\_\_\_, secretary/clerk of the governing board of the \_\_\_\_\_, of the State of New York,

do hereby certify that I have compared the foregoing with the original resolution passed by such board at a legally convened meeting held on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the \_\_\_\_\_ on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_,

Affidavit of Posting: I, \_\_\_\_\_ being duly sworn, deposes and says that the posting of the Resolution began on \_\_\_\_\_ and continued for at least 30 days. That the Resolution was available to the public on the: \_\_\_\_\_

- Employer's website at: \_\_\_\_\_
Official sign board at: \_\_\_\_\_
Main entrance Secretary or Clerk's office at: \_\_\_\_\_



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Offered by Councilman Toussaint who moved its adoption.
Seconded by Councilman Payne.

Adopted: 5 Ayes 0 Nays

Resolved to establish standard workday for assessor for New York State Retirement System.

RESOLUTION NO. 37 - 05/20/2024 RESOLUTION: AUTHORIZE CHRIS KINTER SERVICE FOR MOWING OF LARGE LOTS: \$160.00 PER HOUR, MINIMUM OF ONE HOUR.

Offered by Councilman Toussaint who moved its adoption.
Seconded by Councilwoman Woodruff.

Adopted: 5 Ayes 0 Nays

Resolved to authorize Chris Kinter Service for mowing of large lots for \$160.00 per hour.

RESOLUTION NO. 38 - 05/20/2024 RESOLUTION: APPROVAL OF NEW BUILDING PERMIT APPLICATION

Offered by Councilwoman Woodruff who moved its adoption.  
Seconded by Councilman Barber.

Adopted: 5 Ayes 0 Nays

Resolved to approve new building permit application.

Resolution: Approval of Special Event Fee. The Board wanted more information about this and decided to table this resolution.

**RESOLUTION NO. 39 - 05/20/2024**

**RESOLUTION: APPROVAL OF UPDATED ZONING MAP, TIP SHEETS AND APPLICATION FOR WEBSITE.**

CEO Raduns explained that the zoning map had been changed years ago but that the print did not reflect the change. He came up with tip sheets to help residents with various applications.  
Offered by Councilman Toussaint who moved its adoption.  
Seconded by Councilman Payne.

Adopted: 5 Ayes 0 Nays

Resolved to approve the updated zoning map, tip sheets, and application for website.

**RESOLUTION NO. 40 - 05/20/2024**

**RESOLUTION: APPROVE APPLICATION TO NYCLASS**

Supervisor Napoli explained that these accounts were specifically set up for municipalities and generally offered a better interest rate. Offered by Councilman Barber who moved its adoption.  
Seconded by Councilman Toussaint.

Adopted: 5 Ayes 0 Nays

Resolved to approve application to NYCLASS.

**RESOLUTION NO. 41 - 05/20/2024**

**RESOLUTION: OPPOSING THE ESTABLISHMENT OF AN ORLEANS COUNTY DISTRICT COURT.**

**WHEREAS**, there are currently ten (10) town justice courts in Orleans County that ensure the public's access to local judges who know their towns and provide the most direct, informed, and timely support to those in need of court services, and

**WHEREAS**, the Orleans County Legislature created a committee which has, over the last few years, put forward the concept of a county-wide district court that leaves the town residents convinced that such a court system would result in increased costs to the taxpayers, increased burdens of travel and time commitments for the public to access a county court, and decreased access to local judges and court clerks who understand the values and character of each community, so now,

**BE IT RESOLVED**, that the Town of Ridgeway is opposed to the creation of a county-wide district court system for Orleans County, and,

**BE IT FURTHER RESOLVED**, that the Town of Ridgeway is opposed to any efforts to eliminate the local and convenient access to justice by our citizens and find that the local presence of the Town Courts of Orleans County provide a meaningful and necessary presence within our community for judicial resolution of conflicts, continued public safety of our citizens and the protection of constitutional guarantees for all our citizens.

Offered by Councilman Toussaint who moved its adoption.  
Seconded by Councilman Payne.

Adopted:        5 Ayes                                0 Nays

Copies of this resolution will be sent to the Orleans County Legislature.

**RESOLUTION NO. 42 - 05/20/2024**

**RESOLUTION: AUTHORIZE THE MOVE OF \$440,000 IN EXPIRING CERTIFICATE OF DEPOSIT TO NYCLASS ACCOUNT.**

Offered by Councilman Toussaint who moved its adoption.  
Seconded by Councilman Barber.

Adopted:        5 Ayes                                0 Nays

Resolved to authorize the move of \$440,000 from expiring certificate of deposit to NYCLASS account.

**OTHER BUSINESS:**

**A. Fire Company Report for April:**



**REPORT FOR MONTH OF APRIL 2024**

- EMS - 13
- MUTUAL AID - 2
- HAZARDOUS CONDITION - 2
- GRASS/BRUSH - 1
- AUTOMATIC ALARM - 1
- STRUCTURE FIRE - 1
- MVA - 1
- TOTAL FOR MONTH - 21
- TOTAL TO DATE - 90
- HOURS ON CALLS - 88.71 YTD - 416.28
- FIREFIGHTERS PER CALL - 6.38

**B. Department and County Legislator Reports:**

**Town Clerk:** Town Clerk Hill said that taxes are all finished and turned in to the County. She collected just over \$9,000 in penalties, which stays with the Town. She also pointed out that the 6-month CD made almost \$9,000 in interest.

**Code Enforcement Officer:** CEO Raduns said he has issued seven building permits, has been working on inspections, and worked on creating the tip sheets. He also received confirmation of his in-service training so he will be compliant through the end of 2025.

**Highway Superintendent:** Superintendent Olinger said that they have been mowing roadsides and cemeteries, helping the Village of Medina with milling roads, and will start paving this week. He contacted NYSEG about a natural gas line to the town hall for a new furnace.

C. Councilman Reports:

**Councilman Payne:** nothing to report

**Councilman Toussaint:** Councilman Toussaint said they are pushing forward with the summer recreation program. The swim program will be held at Roy-Hart school this year. He said a big thank you goes out to Roy-Hart; the swim program would not have been possible without them allowing use of their pool.

**Councilwoman Woodruff:** Councilwoman Woodruff expressed her excitement that the Hometown Hero banners began going up today.

**Councilman Barber:** nothing to report

D. Pay Bills:

Supervisor asked for a motion to pay the bills as presented:

A- General Townwide	\$ 41,567.40
B- General Outside Village	\$ 3,053.82
DA- Highway Townwide	\$ 10,842.15
DB- Highway Outside Village	\$ 23,864.12
SS- Knowlesville Sewer	\$ 2,193.16
SL- Knowlesville Light District	\$ 289.85
SW- Water Improvement Areas	\$ 25,496.93

Total Abstract: \$ 107,307.43

Offered by Councilman Barber, seconded by Councilman Payne.

Motion carried: 5 Ayes 0 Nays

OPEN SESSION: QUESTIONS, PUBLIC COMMENT

Supervisor Napoli asked for any questions or comments. None were heard.

As there was no further business, Supervisor Napoli asked for a motion to adjourn.

The motion was offered by Councilwoman Woodruff and seconded by Councilman Toussaint.

Motion carried:        5 Ayes                      0 Nays

The meeting was adjourned at 7:44 PM.

Respectfully submitted,

Hannah Hill  
Ridgeway Town Clerk