

**Town of Ridgeway
Town Board Meeting
Monday, March 18, 2024
410 West Avenue, Medina**

Officers Present:	Brian Napoli	Supervisor
	Jeffrey Toussaint	Councilman
	Duane Payne	Councilman
	Cliff Barber	Councilman
	Mary Woodruff	Councilwoman
	Hannah Hill	Town Clerk
	John Olinger	Highway Superintendent
	Jason Raduns	Code Enforcement Officer
	Kathy Bogan	Town Attorney
Others Present:	Diana Baker	Village of Medina Trustee
	Jess Marciano	Village of Medina Trustee
	Medina High School Students	

The meeting was called to order by Supervisor Napoli at 7:05PM with the reciting of the pledge of allegiance.

ACCEPT AGENDA:

Supervisor Napoli asked for a motion to accept the agenda for the March 18, 2024 meeting, with the only change being a typo in the printed agenda. The motion was offered by Councilman Toussaint, seconded by Councilman Barber.

Motion Carried: 5 Ayes 0 Nays

APPROVAL OF MINUTES:

Supervisor Napoli asked for a motion to accept the minutes of the February 20, 2024 Board Meeting as presented. The motion was offered by Councilwoman Woodruff, seconded by Councilman Toussaint.

Motion Carried: 5 Ayes 0 Nays

COMMUNICATIONS:

- A. Lynne Johnson offered help for Ridge Road requests and signs.
- B. County Planning: Renewal of Agricultural Districts. This is done every 8 years and property owners have to respond to keep their property in the Ag. District.
- C. NYSEG is doing tree pruning in the area
- D. SAM registration renewed

DATE OF NEXT MEETINGS:

Work Session: April 9, 2024, 7PM, Ridgeway Town Hall
Town Board Meeting: April 15, 2024, 7PM, Ridgeway Town Hall

OLD BUSINESS:

NYS DOT will be sending engineers to do traffic study on Ridge Road. Supervisor Napoli has not heard anything in a few weeks.

NEW BUSINESS:

RESOLUTION NO. 24 - 03/18/2024

**RESOLUTION: ADOPT LOCAL LAW NO. 1 OF 2024
ENTITLED: A LOCAL LAW TO AMEND THE TOWN OF
RIDGEWAY ZONING ORDINANCE**

Offered by Councilman Barber who moved its adoption.
Seconded by Councilwoman Woodruff.

Adopted: 5 Ayes 0 Nays

Resolved to adopt Local Law No. 1 of 2024.

(See attached local law)

RESOLUTION NO. 25 - 03/18/2024

**RESOLUTION: SET PUBLIC HEARING FOR FAIR
HOUSING MONTH FOR APRIL 15, 2024 AT 7PM**

Offered by Councilman Toussaint who moved its adoption.
Seconded by Councilman Payne.

Adopted: 5 Ayes 0 Nays

Resolved to set public hearing for fair housing month for April 15, 2024 at 7PM.

RESOLUTION NO. 26 - 03/18/2024

**RESOLUTION: ADOPT PERSONNEL MANUAL FOR
TOWN OF RIDGEWAY.**

Supervisor Napoli thanked Councilwoman Woodruff and Councilman Barber for their hard work on the handbook.

Offered by Councilman Toussaint who moved its adoption.
Seconded by Councilman Payne.

Adopted: 5 Ayes 0 Nays

Resolved to adopt personnel manual for the Town of Ridgeway.

RESOLUTION NO. 27- 03/18/2024

RESOLUTION: AUTHORIZE ONLINE PURCHASE OF USED FORD F-550 TRUCK, TOTAL AMOUNT \$66,045.

Highway Superintendent Olinger said that the highway department had been looking to replace one of their trucks when he found this truck. He explained that it was a few years old but in good shape and had low mileage, which will save the Town a lot of money compared to buying new.

Offered by Councilman Barber who moved its adoption.
Seconded by Councilwoman Woodruff.

Adopted: 5 Ayes 0 Nays

Resolved to authorize online purchase of used Ford 550 truck for \$66,045.

OTHER BUSINESS:

A. Fire Company Report for February:



FIRE REPORT-FEBRUARY 2024

EMS - 12
MVA - 1
GRASS/BRUSH - 1
HAZARDOUS CONDITION - 5
MUTUAL AID - 1
AUTOMATIC ALARM - 1

TOTAL - 21 TOTAL FOR YEAR - 55

FIREFIGHTER HOURS ON CALLS - 74.02

FIREFIGHTER HOURS FOR YEAR - 283.95

AVERAGE FIREFIGHTERS PER CALL - 7.95

AVERAGE FOR YEAR - 8.6

B. Department and County Legislator Reports:

Town Clerk: Town Clerk Hill said that taxes are still trickling in. With the warmer weather, people were starting to come in for fishing licenses. She updated the Board on DEC changes to paper licenses this summer. She also said that she has had many requests lately for very old marriage certificates. People have been using them to prove lineage and apply for dual citizenship in Italy.

Assessor: Assessor Cecchini’s report was read by Supervisor Napoli in her absence. Exemptions that were due March 1 have been processed, and she is up to date on building permits and transfers.

Code Enforcement Officer: CEO Raduns said he has closed out three building permits, continues working on local law updates, inspections, state training. He said he talked to the Civil Service office today and they still did not have results from his test.

Highway Superintendent: Superintendent Olinger said that they are still doing some salting, lawn repair, reading water meters, and some ditching. He said roadwork will begin in a couple of weeks. He also said that the Town Hall sign is currently at Takeform getting freshened up.

Village of Medina: Trustee Marciano said the Village followed suit with the senior and disabled tax exemptions, mirroring the rest of the County. She reminded everyone about the Village election taking place March 19.

C. Councilman Reports:

Councilman Payne: nothing to report

Councilman Toussaint: nothing to report

Councilwoman Woodruff: Councilwoman Woodruff gave a special thanks to the committee of Ridgeway employees and officials that worked on the personnel manual. She also spoke to the Medina High School students in attendance, urging them to get involved in local government where their voices can be heard.

Councilman Barber: nothing to report

D. Pay Bills:

Supervisor asked for a motion to pay the bills as presented:

A- General Townwide	\$ 52,535.42
B- General Outside Village	\$ 1,694.20
DA- Highway Townwide	\$ 91,701.27
DB- Highway Outside Village	\$ 192.52
HW15- Water District #15	\$ 502.50
SS- Knowlesville Sewer	\$ 12,882.99
SL- Knowlesville Light District	\$ 333.29
SW- Water Improvement Areas	\$ 75,830.30

Total Abstract: \$ 235,672.49

Offered by Councilman Barber, seconded by Councilman Toussaint.

Motion carried: 5 Ayes 0 Nays

OPEN SESSION: QUESTIONS, PUBLIC COMMENT

Supervisor Napoli asked for any questions or comments.

As there was no further business, Supervisor Napoli asked for a motion to adjourn.

The motion was offered by Councilman Barber and seconded by Councilwoman Woodruff.

Motion carried: 5 Ayes 0 Nays

The meeting was adjourned at 7:28 PM.

Respectfully submitted,

Hannah Hill
Ridgeway Town Clerk

Town of Ridgeway Local Law #1 of 2024 Entitled:

A local law to amend the Town of Ridgeway Zoning Ordinance to add the following:

Add to the Definition Section:

OUTDOOR DISPLAY AREA: land that is used to show, exhibit or make visible products, goods or equipment for the purpose of sale or promotion, requiring a Special Use Permit.

OUTDOOR DISPLAY: Merchandise that is sold for retail to be displayed outdoors subject to review and approval of the Planning Board where applicable.

Add the following new section:

**SECTION 754 ACCESSORY STRUCTURES, UTILITY SHEDS OR THE
OUTDOOR DISPLAY OF GOODS FOR SALE**

The Planning Board may approve a special use permit for the sales of Accessory Structures, Utility Sheds or the Display of Outdoor Goods for sale in the General Business (GB) District provided that the following standards and provisions are maintained:

A. Minimum Specifications for:

Front Setback	25 feet
Side Setback	20 feet
Rear Setback	20 feet
Setback From Principal Structures	10 feet
Lot frontage	200 feet
Lot size	One (1) acre
Maximum Bldg. Coverage	50%
Minimum Green Space	20%

Front setbacks are to be measured from the right-of-way. If measured from the center of the roadway, add 50 feet for State highways, 40 feet for County highways, and 30 feet for Town roads.

B. No Structure shall be placed within any right of way or restrict any Fire Apparatus Access-way or within 15ft. of a Fire Hydrant.

C. Entrance and exit driveways shall have a minimum width of 25 feet and shall be not less than 20 feet from any side property line. A minimum distance of 50 feet shall be maintained between driveways.

- D. All Structures and goods shall be displayed in a neat and orderly manner and maintained to provide an un objectionable appearance that is in harmony with its surrounding.
- E. The entire surface of the site to be traveled by motor vehicles shall be hard surfaced and maintained accordingly. Adequate parking shall be provided.
- F. All signs must comply with Section 600 of the Town of Ridgeway Zoning Regulations.
- G. No exterior light source shall be erected in excess of 50 foot above ground surface and all lighting shall be placed to eliminate the casting of direct light or glare upon the adjacent property and highway.
- H. All structures or goods on display shall be adequately anchored with the appropriate temporary anchoring methods needed to provide wind protection.
- I. Any drive thru display areas shall be off limits to the public by an approved method, between the hours of 9 pm. and 7 am.
- J. All Structures on display must comply with all applicable New York State Building Codes.
- K. This section does not include Structures intended to be used as a dwelling, cottage, or similar. This section is not for the sale of used goods, the definition "Yard Sale" shall be used for that purpose. This section shall also not apply to farm produce stands or seasonal roadside stands.
- L. Residential properties shall be screened from view as required by the Planning Board.