

**Town of Ridgeway  
Town Board Meeting  
Monday, December 18, 2023  
410 West Avenue, Medina**

<b>Officers Present:</b>	Brian Napoli	Supervisor
	Jeffrey Toussaint	Councilman
	Duane Payne	Councilman
	Cliff Barber	Councilman
	Mary Woodruff	Councilwoman
	Hannah Hill	Town Clerk
	John Olinger	Highway Superintendent
	Jason Raduns	Code Enforcement Officer
	Trisha Laszewski	Assessor
	Julie Cecchini	Assessor Assistant
	Kathy Bogan	Town Attorney
<b>Others Present:</b>	Diana Baker	Village of Medina Trustee
	Jess Marciano	Village of Medina Trustee
	Halli Gray	

The meeting was called to order by Supervisor Napoli at 7:00PM with the reciting of the pledge of allegiance.

**RESOLUTION NO. 96- 12/18/2023**

**RESOLUTION: ACCEPT THE AGENDA FOR DECEMBER 18, 2023 MEETING**

Offered by Councilwoman Woodruff who moved its adoption.  
Seconded by Councilman Barber.

Adopted:        5 Ayes                      0 Nays

Resolved to accept the agenda for the December 18, 2023 Town Board meeting.

**RESOLUTION NO. 97- 12/18/2023**

**RESOLUTION: ACCEPT THE MINUTES OF THE NOVEMBER 20, 2023 PUBLIC HEARINGS AND BOARD MEETING AS PRESENTED**

Offered by Councilman Toussaint who moved its adoption.  
Seconded by Councilman Payne.

Adopted:        5 Ayes                      0 Nays

Resolved to accept the minutes for the November 20, 2023 Public Hearings and Board Meeting as presented.

COMMUNICATIONS:

- A. Orleans County Treasurer: \$500 check for DWI Fines
- B. Orleans County Legislature: Mortgage tax distribution, \$25,105.69
- C. Town Clerk revenue: \$995.90
- D. Stacy Silker: nominated to leadership Orleans. Town sharing tuition costs with Town of Yates.

DATE OF NEXT MEETINGS:

End of Year Meeting: December 28, 2023, 2PM, Ridgeway Town Hall  
Organizational Meeting: January 2, 2024, 2PM, Ridgeway Town Hall  
Work Session: January 9, 2024, 7PM, Ridgeway Town Hall  
Town Board Meeting: January 16, 2024, 7PM, Ridgeway Town Hall

OLD BUSINESS: Tax bills are in.

NEW BUSINESS:

Welcome: Ivie Allis, new assessor assistant. Assessor Laszewski said Ivie has been here for a week and has been doing well and now has access to RPS.

**RESOLUTION NO. 98– 12/18/2023**

**RESOLUTION: AUTHORIZE HIGHWAY  
SUPERINTENDENT TO SELL OLD EQUIPMENT**

Equipment to be sold: Case roller, two Kubota zero turn mowers, old storage cabinets.

Offered by Councilman Toussaint who moved its adoption.  
Seconded by Councilman Barber.

Adopted:        5 Ayes                      0 Nays

Resolved to authorize Highway Superintendent to sell old equipment.

RESOLUTION: SET PUBLIC HEARING FOR REVISED ACCESSORY STRUCTURE ORDINANCE. CEO Raduns explained the changes to the outdated ordinance. Attorney Bogan had questions for CEO Raduns about the proposed changes. After discussion, the Board decided to table the matter until they can hear and discuss recommendations from Attorney Bogan.

OTHER BUSINESS:

- A. Fire Company Report for November:



FIRE REPORT - MONTH OF NOVEMBER 2023

EMS - 15

MVA - 3

MUTUAL AID - 3

SMOKE INVESTIGATION - 1

STRUCTURE FIRE - 1

TOTAL - 23 YTD - 273

100.82 HOURS YTD - 1455.89

8.5 FIREFIGHTERS PER CALL

SIX FIREFIGHTERS COMPLETED THE  
STATE FIRE POLICE COURSE

B. Department and County Legislator Reports:

**Town Clerk:** Town Clerk Hill said that tax season has begun and her office has been working on sorting tax bills and getting them ready to go out at the end of the year.

**Code Enforcement Officer:** CEO Raduns said he has issued three building permits, closed out one permit, and has been organizing and working on cleaning up old forms to make them look more professional.

**Highway Superintendent:** Superintendent Olinger said his department has been reading water meters, digging up septic tanks in Knowlesville for pumping, and shop work. They have been out a few times for snow.

**Assessor:** Assessor Laszewski said that she has been training the new clerk, Ivie Allis, and that Ivie is doing very well. She thanked the Board for the last almost 23 years of working at the Town of Ridgeway. The Board thanked Assessor Laszewski for her years of service, and for training Julie Cecchini.

**Attorney Bogan:** Attorney Bogan said that CEO Raduns had asked her to look at the unsafe structure local law and explained that she was still working on that.

**Village of Medina:** Trustee Marciano reminded everyone that winter parking had started for Village streets.

C. Councilman Reports:

**Councilman Payne:** nothing to report

**Councilwoman Woodruff:** Councilwoman Woodruff asked for an executive meeting at the end of business to discuss legal matters.

**Councilman Toussaint:** nothing to report

**Councilman Barber:** nothing to report

**D. Pay Bills:**

Supervisor asked for a motion to pay the bills as presented:

A- General Townwide	\$ 41,734.33
B- General Outside Village	\$ 5,884.00
DA- Highway Townwide	\$ 24,483.09
DB- Highway Outside Village	\$ 2,926.88
SL- Knowlesville Light District	\$ 331.49
SS- Knowlesville Sewer	\$ 7,057.79
SW- Water Improvement Areas	\$ 4,889.90

Total Abstract: \$ 87,307.48

Offered by Councilman Toussaint who moved its adoption.  
Seconded by Councilman Barber.

Motion carried: 5 Ayes 0 Nays

**QUESTIONS/COMMENTS:**

Supervisor Napoli asked for any questions or comments.

Village of Medina Trustee Baker followed up on a matter from last meeting, explaining that the assessment line in the Village's budget was for tax roll preparation, collection, mail costs, etc. She also said that Dawn Allen from Orleans Co. Real Property and Julie Cecchini would be coming to the Village to advise them about the sliding scale for tax exemptions.

**EXECUTIVE SESSION:**

As there was no further business, Supervisor Napoli asked for a motion to go into executive session.

The motion was offered by Councilwoman Woodruff and seconded by Councilman Barber.

Motion carried: 5 Ayes 0 Nays

Executive session began at 7:30pm.

Supervisor Napoli asked for a motion to end executive session.

The motion was offered by Councilman Toussaint and seconded by Councilman Payne.

Motion carried: 5 Ayes 0 Nays

Executive session ended at 8:00 PM.

As there was no further business, Supervisor Napoli asked for a motion to adjourn.

The motion was offered by Councilman Barber and seconded by Councilman Payne.

Motion carried:            5 Ayes                            0 Nays

The meeting was adjourned at 8:02 PM.

Respectfully submitted,

Hannah Hill  
Ridgeway Town Clerk