

**Town of Ridgeway  
Town Board Meeting  
Monday, July 17, 2023  
410 West Avenue, Medina**

<b>Officers Present:</b>	Brian Napoli	Supervisor
	Jeffrey Toussaint	Councilman
	Duane Payne	Councilman
	Cliff Barber	Councilman
	Hannah Hill	Town Clerk
	Kathy Bogan	Town Attorney
	Trisha Laszewski	Assessor
	John Olinger	Highway Superintendent
<b>Others Present:</b>	Don Marchner	
	Diana Baker	

The meeting was called to order by Supervisor Napoli at 7:07 PM with the reciting of the pledge of allegiance.

**RESOLUTION NO. 59- 7/17/2023**

**RESOLUTION: ACCEPT THE AGENDA FOR JULY 17, 2023 MEETING**

Offered by Councilman Toussaint who moved its adoption.  
Seconded by Councilman Barber.

Adopted:        4 Ayes                      0 Nays

Resolved to accept the agenda for the July 17, 2023 Town Board Meeting.

**RESOLUTION NO. 60- 7/17/2023**

**RESOLUTION: ACCEPT THE MINUTES OF THE JUNE 19, 2023 MEETING AS PRESENTED**

Offered by Councilman Toussaint who moved its adoption.  
Seconded by Councilman Payne.

Adopted:        4 Ayes                      0 Nays

Resolved to accept the minutes for the June 19, 2023 Board Meeting as presented.

**COMMUNICATIONS:**

- A. Orleans County Treasurer: \$119,912.43 for plowing and mowing
- B. NYS Department of Taxation and Finance, State Equalization rate for Ridgeway: 100%; Supervisor Napoli expressed his appreciation to Assessor Laszewski and Julie Cecchini for their hard work in getting the Town to 100%.
- C. Orleans County Treasurer, sales tax: \$78,358.93

- D. Orleans County Board of Elections notice to budget for three elections in 2024: Presidential Primary, State and Local Primary, and General Election.
- E. Public Hearing at Orleans County Legislative Chambers Wednesday, July 19<sup>th</sup> at 7PM regarding a proposed district court. Supervisor Napoli asked for input from Attorney Bogan. She told the Board that the key question that the Towns should be asking is what it will cost the Towns and recommended going to the public hearing for more information. She also explained what a district court would look like in the county and that there would be more public hearings before it is on the ballot in November.

DATE OF NEXT MEETINGS:

Workshop: August 15, 2023, 7PM, Ridgeway Town Hall  
Town Board Meeting: August 21, 2023, 7PM, Ridgeway Town Hall

OLD BUSINESS:

Water District #15: Congresswoman Tenney's office response sent to Paul Chatfield's office and Barb Johnston at Labella Associates.

NEW BUSINESS:

**RESOLUTION NO. 61– 7/17/2023**

**RESOLUTION: ADOPT LOCAL LAW #1 OF 2023  
ENTITLED: A LOCAL LAW PROVIDING FOR THE  
ADMINISTRATION AND ENFORCEMENT OF THE NYS  
UNIFORM FIRE PREVENTION AND BUILDING CODE  
AND NYS ENERGY CONSERVATION CONSTRUCTION  
CODE AND ESTABLISHING A LOCAL GOVERNMENT  
CODE ENFORCEMENT PROGRAM**

Offered by Councilman Barber who moved its adoption.  
Seconded by Councilman Toussaint.

Adopted:        4 Ayes                      0 Nays

Resolved to adopt Local Law #1 of 2023.

(See attached Local Law)

**RESOLUTION NO. 62– 7/17/2023**

**RESOLUTION: APPOINT MARIE WEHLING TO  
RIDGEWAY ZONING BOARD OF APPEALS**

Offered by Councilman Toussaint who moved its adoption.  
Seconded by Councilman Barber.

Adopted:        4 Ayes                      0 Nays

Resolved to appoint Marie Wehling to the Ridgeway Zoning Board of Appeals.

**RESOLUTION NO. 63– 7/17/2023**

**RESOLUTION: APPROVE ENGAGEMENT LETTER FOR ALLIED FINANCIAL TO CONDUCT 2022 AUDIT. AUTHORIZE SUPERVISOR TO SIGN.**

Offered by Councilman Toussaint who moved its adoption.  
Seconded by Councilman Payne.

Adopted: 4 Ayes 0 Nays

Resolved to approve engagement letter for Allied Financial to conduct 2022 audit and authorize Supervisor to sign.

**RESOLUTION NO. 64– 7/17/2023**

**RESOLUTION: AUTHORIZE SUPERVISOR TO SIGN AUDITOR LETTER FOR TOWN ATTORNEY KATHERINE BOGAN TO RESPOND TO ALLIED FINANCIAL REQUEST FOR INFORMATION.**

Offered by Councilman Barber who moved its adoption.  
Seconded by Councilman Toussaint.

Adopted: 4 Ayes 0 Nays

Resolved to authorize Supervisor to sign auditor letter for Attorney Bogan to respond to Allied Financial request for information.

**RESOLUTION NO. 65– 7/17/2023**

**RESOLUTION: AUTHORIZE SUPERVISOR TO SIGN ATTORNEY SERVICE AGREEMENT WITH JOHN SANSONE.**

Offered by Councilman Toussaint who moved its adoption.  
Seconded by Councilman Payne.

Adopted: 4 Ayes 0 Nays

Resolved to authorize Supervisor to sign attorney service agreement with John Sansone.

**OTHER BUSINESS:**

- A. Fire Company Report for May and June:



FIRE REPORT MONTH OF MAY 2023

EMS - 15  
MVA - 6  
VEHICLE FIRE - 1  
DOWNED AIR CRAFT - 1 (MUTUAL AID)

TOTAL - 23 YTD - 129

TOTAL HOURS ON CALLS - 133.56 YTD -  
848.36

FIREFIGHTERS PER CALL - 6.39

THERE WERE TWO NEW MEMBERS SWORN  
IN AS ACTIVE FIREFIGHTERS



FIRE REPORT MONTH OF JUNE 2023

EMS - 11  
AUTOMATIC ALARM - 3  
MUTUAL AID - 2  
MVA - 2  
HAZARDOUS CONDITION - 1  
TRAFFIC CONTROL - 1  
ELECTRICAL FIRE - 1  
GOOD INTENT - 1

TOTAL 22 YTD - 151

HOURS ON CALLS - 135.5 YTD - 983.86

THERE WER TWO ADDITIONAL  
FIREFIGHTERS SWORN IN AS ACTIVE AND  
ONE AS SOCIAL MEMBERS

B. Department and County Legislator Reports:

**Town Clerk:** Town Clerk Hill said her office has been collecting water bills, catching up on delinquent dog licenses and some cemetery things as well.

**Assessor:** nothing to report.

**Town Attorney:** Attorney Bogan thanked the Town highway department for fixing the water leak near her house. Highway Superintendent Olinger said that the old water lines on 63 need to be replaced and that money is available to fund the project.

**Highway Superintendent:** Superintendent Olinger said the highway department has been very busy and has been fixing water main breaks, finishing paving, and working on sealing. He

thanked the Fire Department for their help closing a road while they worked after dark on a water main break.

C. Councilman Reports:

**Councilman Payne:** nothing to report

**Councilman Barber:** nothing to report

**Councilman Toussaint:** Councilman Toussaint said that he has not caught up with Michelle Capstick for an update on the Summer Rec Program. Village Trustee Diana Baker said that she has heard only positive feedback on the program.

D. Pay Bills:

Supervisor asked for a motion to pay the bills as presented:

A- General Townwide	\$ 34,788.93
B- General Outside Village	\$ 1523.21
DA- Highway Townwide	\$ 7229.04
DB- Highway Outside Village	\$136,883.93
SL- Knowlesville Light District	\$ 257.23
SS- Knowlesville Sewer	\$ 476.83
SW- Water Improvement Areas	\$ 98,599.68

Total Abstract: \$279,900.36

Offered by Councilman Toussaint who moved its adoption.  
Seconded by Councilman Barber.

Motion carried: 4 Ayes 0 Nays

QUESTIONS/COMMENTS:

Supervisor Napoli opened up the floor for any questions or comments.

As there was no further business, Supervisor Napoli asked for a motion to adjourn.

The motion was offered by Councilman Barber and seconded by Councilman Payne.

Motion carried: 4 Ayes 0 Nays

The meeting was adjourned at 7:35PM.

Respectfully submitted,

Hannah Hill  
Ridgeway Town Clerk