

**Town of Ridgeway  
Board Meeting  
Monday, June 20, 2022  
410 West Avenue, Medina**

<b>Officers Present:</b>	Brian Napoli	Supervisor
	Duane Payne	Councilman
	Cliff Barber	Councilman
	Mary Woodruff	Councilwoman
	Trisha Laszewski	Assessor
	John Olinger	Highway Superintendent
	Hannah Hill	Town Clerk
	Jason Raduns	Code Enforcement Officer
	Kathy Bogan	Town Attorney

<b>Officers Absent:</b>	Jeffrey Toussaint	Councilman
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<b>Others Present:</b>	Michelle Capstick
	Mark Goheen
	Ellen Goheen

The meeting was called to order by Supervisor Napoli at 7:00 P.M. with the reciting of the pledge of allegiance.

**RESOLUTION NO. 59 – 6/20/2022 RESOLUTION: ACCEPT THE AGENDA FOR JUNE 20, 2022 MEETING**

Offered by Councilwoman Woodruff who moved its adoption.  
Seconded by Councilman Barber.

Adopted:        4 Ayes                      0 Nays

Resolved to accept the agenda for the June 20, 2022 Town Board meeting.

**RESOLUTION NO. 60 – 6/20/2022 RESOLUTION: ACCEPT THE MINUTES OF THE TOWN BOARD MEETING ON MAY 16, 2022 AS PRESENTED**

Offered by Councilman Barber who moved its adoption.  
Seconded by Councilman Payne.

Adopted:        4 Ayes                      0 Nays

Resolved to accept the minutes for the Town Board meeting on May 16, 2022 as presented.

**COMMUNICATIONS:**

- A. Regional Planning Council: Training sessions to resume
- B. Traffic Diversion proceeds: \$2,866.66
- C. Mortgage Tax proceeds: \$34,042.82

- D. CDBG Grant received: \$282,608.40. Transferred to EDA
- E. Primary Day: June 28<sup>th</sup>

**DATE OF NEXT MEETINGS:**

Workshop: July 12, 2022, 7 PM, Ridgeway Town Hall  
 Board Meeting: July 18, 2022, 7 PM, Ridgeway Town Hall

**OLD BUSINESS:**

Jason Raduns: Certified Code Enforcement Officer. Congratulations.

**NEW BUSINESS:**

New York State Department of Labor came to inspect the boiler in the Historical Society.

**RESOLUTION NO. 61 – 6/20/2022**

**RESOLUTION: ESTABLISH STANDARD WORKDAY FOR TOWN CLERK AND CODE ENFORCEMENT OFFICER FOR NEW YORK STATE RETIREMENT SYSTEM PURSUANT TO THE INFORMATION CONTAINED IN THE FOLLOWING RS 2417-A FORM:**



Received Date

**Standard Work Day and Reporting Resolution for Elected and Appointed Officials**

Employer Location Code  
 3 0 1 0 8

SEE INSTRUCTIONS FOR COMPLETING FORM ON REVERSE SIDE

**RS 2417-A**  
(Rev.11/19)

BE IT RESOLVED, that the Town of Ridgeway / 30108 hereby established the following standard work days for these titles and will report the officials to the New York State and Local Retirement based on their record of activities:

Name	Social Security Number	NYSLRS ID	Title	Current Term Begin & End Dates	Standard Work Day	Record of Activities Result	Not Submitted	Pay Frequency	Tier 1
<b>Elected Officials:</b>									
Hannah Hill			Town Clerk	1/1/22-12/31/25	6.5	20.52	<input type="checkbox"/>	bi-weekly	<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
<b>Appointed Officials:</b>									
Jason Raduns			Code Enforcement Officer	1/1/22-12/31/22	8.0	20.96	<input type="checkbox"/>	bi-weekly	<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>

I, \_\_\_\_\_, secretary/clerk of the governing board of the \_\_\_\_\_, of the State of New York,

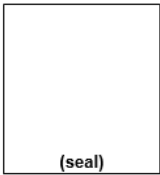
do hereby certify that I have compared the foregoing with the original resolution passed by such board at a legally convened meeting held on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the \_\_\_\_\_ on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
(Signature of Secretary or Clerk)

**Affidavit of Posting:** I, \_\_\_\_\_ being duly sworn, deposes and says that the posting of the Resolution began on \_\_\_\_\_ and continued for at least 30 days. That the Resolution was available to the public on the: \_\_\_\_\_

- Employer's website at: \_\_\_\_\_
- Official sign board at: \_\_\_\_\_
- Main entrance Secretary or Clerk's office at: \_\_\_\_\_



Offered by Councilman Payne who moved its adoption.  
Seconded by Councilman Barber.

Adopted: 4 Ayes 0 Nays

Resolved to establish standard workday for the Town Clerk and Code Enforcement Officer for NYS Retirement System pursuant to the information contained in the RS 2417-A form.

**RESOLUTION NO. 62 - 6/20/2022**

**RESOLUTION: LETTER OF SUPPORT TO ORLEANS COUNTY LOCAL DEVELOPMENT PROGRAM, MICROENTERPRISE GRANT. AUTHORIZE SUPERVISOR TO SIGN**

Offered by Councilwoman Woodruff who moved its adoption.  
Seconded by Councilman Barber.

Adopted: 4 Ayes 0 Nays

Resolved to sign letter of support to Orleans County Local Development Program for Microenterprise grant.

**OTHER BUSINESS:**

- A. Fire Company Report, read by Councilman Payne.



**FIRE REPORT - MONTH OF MAY 2022**

EMS - 19  
STRUCTURE FIRE - 1  
BRUSH FIRE - 1  
AUTOMATIC ALARM - 2  
HAZARDOUS CONDITION - 1  
MUTUAL AID - 1  
  
TOTAL FOR MONTH - 25  
  
TOTAL FOR YEAR - 142  
  
FIREFIGHTER HOURS ON CALLS - 108.61  
  
TOTAL HOURS FOR YEAR - 659.47  
  
FIREFIGHTERS PER CALL - 4.56

B. Department and County Legislator Reports:

**Town Clerk:** Clerk Hill said that the office has been doing a little bit of everything: dog licenses, fishing licenses, cemetery plot sales, help with the CDBG grant, WD #15 paperwork, etc. She also mentioned that the County has sent out information for the Hazardous Waste Collection on Saturday, August 13.

**Assessor:** Assessor Laszewski said the assessment roll for 2023 will be final on July 1.

**Code Enforcement Officer:** CEO Raduns explained that he is finishing 1203 inspections, learning zoning laws for all 3 municipalities, organizing and working on getting in a routine.

**Highway Superintendent:** Superintendent Olinger said the highway department has been busy mowing roadsides, getting ready to seal a few more roads. He also stated that they finished water reads this week and are still working on GPS mapping the water system. He said that they received bids to seal the driveway at the Town Hall.

**Town Attorney:** Attorney Bogan mentioned that the County tax foreclosure auction is on Wednesday, June 22, and will have about 30 properties up for auction with a few being in the Town of Ridgeway. She also explained some new changes in the Open Meetings Law about teleconferencing.

C. Councilman Reports:

Councilman Payne: nothing to report

Councilman Toussaint: absent

Councilman Barber: nothing to report

**Councilwoman Woodruff:** Councilwoman Woodruff introduced to the Board the new director for the summer recreation program, Michelle Capstick. She explained that the program had a full staff and a full group of kids registered with more on a waiting list. They have opened it up to 50 children instead of the original 30, so they will be letting those on the waiting list into the program. She stated that they needed about \$1800 to round out the budget and asked if Ridgeway would be able to contribute that amount. Ms. Capstick added that they would be taking four field trips with the kids: a carnival, the 4-H fair, Iroquois Wildlife Refuge, and fishing at Glenwood Lake.

**RESOLUTION NO. 63 – 6/20/2022**

**RESOLUTION: GIVE \$2000 TO THE  
JOINT RECREATION PROGRAM USING  
ARPA FUNDS**

Councilwoman Woodruff made a motion that the Town of Ridgeway give \$2000 to the joint recreation program using ARPA funds. The motion was seconded by Councilman Barber.

Adopted:

4 Ayes

0 Nays

Resolved to give \$2000 to the Joint Recreation Program using ARPA funds.

Supervisor Napoli opened the floor to questions and comments.

Ellen Goheen explained to the Board that her class is having their 50<sup>th</sup> year reunion at the Glenwood Lake pavilion on Sunday, July 10<sup>th</sup>. She stated that the Circle of Love Garden is overgrown and unkept. She wondered who is responsible for the maintenance of that garden. Possible solutions were discussed.

Mark Goheen asked if the solar farm on Swett Road was up and running yet. Assessor Laszewski informed him that it was not running yet.

Mr. and Mrs. Goheen also asked about a property on Ridge Road that continues to put garbage out all week instead of just on garbage day. The issue was discussed and it was asked if there were specific zoning laws in Ridgeway that spoke about the subject. Code Enforcement Officer Raduns said that certified letters have been sent to the landlord with no response. Attorney Bogan offered to ask one of the County Legislature clerks to send out letters with garbage pick up schedules to the tenants.

Mr. Goheen also asked about internet and Supervisor Napoli updated him on Spectrum's expansion.

D. Pay Bills:

Supervisor asked for a motion to pay the bills as presented.

Total Abstract: \$185,167.03

Offered by Councilwoman Woodruff who moved its adoption.  
Seconded by Councilman Barber.

Motion carried:           4 Ayes                           0 Nays

As there was no further business, Supervisor Napoli asked for a motion to adjourn.

The motion was offered by Councilman Barber and seconded by Councilman Payne.

Motion carried:           4 Ayes                           0 Nays

The meeting was adjourned at 7:58pm.

Respectfully submitted,

Hannah Hill  
Ridgeway Town Clerk