

**Town of Ridgeway  
Board Meeting  
Monday, March 21, 2022  
410 West Avenue, Medina**

<b>Those Officers Present:</b>	Brian Napoli	Supervisor
	Jeffrey Toussaint	Councilman
	Mary Woodruff	Councilwoman
	Duane Payne	Councilman
	Cliff Barber	Councilman
	John Olinger	Highway Superintendent
	Hannah Hill	Town Clerk
	Trisha Laszewski	Assessor
	Jason Raduns	Code Enforcement Officer
	Kathy Bogan	Town Attorney
<b>Others Present:</b>	Tim Elliott	Village Trustee
	Don Marchner	Ridgeway Fire Co. President

The meeting was called to order by Supervisor Napoli at 7:00 P.M. with the reciting of the pledge of allegiance.

**RESOLUTION NO. 38 – 3/21/2022 RESOLUTION: ACCEPT THE AGENDA FOR MARCH 21, 2022 MEETING**

Offered by Councilman Toussaint who moved its adoption.  
Seconded by Councilman Barber.

Adopted:        5 Ayes                                0 Nays

Resolved to accept the agenda for the March 21, 2022 Town Board meeting.

**RESOLUTION NO. 39 – 3/21/2022 RESOLUTION: ACCEPT THE MINUTES OF THE TOWN BOARD MEETING ON FEBRUARY 22, 2022 AS PRESENTED**

Offered by Councilwoman Woodruff who moved its adoption.  
Seconded by Councilman Payne.

Adopted:        5 Ayes                                0 Nays

Resolved to accept the minutes for the Town Board meeting of February 22, 2022 as presented.

**RESOLUTION NO. 40 – 3/21/2022 RESOLUTION: ACCEPT THE MINUTES OF THE TOWN BOARD SPECIAL MEETING ON FEBRUARY 25, 2022 AS PRESENTED**

Offered by Councilman Toussaint who moved its adoption.  
Seconded by Councilman Barber.

Adopted:        5 Ayes                                0 Nays

Resolved to accept the minutes for the Town Board special meeting of February 25, 2022 as presented.

COMMUNICATIONS:

- A. S&P Global: request for 2021 audit
- B. Association of Towns advice on dog parks
- C. Spectrum Communications rate increase, most by \$3.00 per month
- D. Cherry Fruit Fly and Box Tree Moth: invasive species tracking

DATE OF NEXT MEETINGS:

Workshop: April 12, 2022, 7 PM, Ridgeway Town Hall  
Board Meeting: April 18, 2022, 7 PM, Ridgeway Town Hall

OLD BUSINESS:

WD#15: No word about water samples.

NEW BUSINESS:

**RESOLUTION NO. 41 – 3/21/2022                                RESOLUTION: SET PUBLIC HEARING FOR FAIR HOUSING MONTH (APRIL)**

It was suggested that the public hearing take place at the beginning of the next meeting, April 18, 2022. Offered by Councilman Toussaint who moved its adoption.  
Seconded by Councilman Barber.

Adopted:        5 Ayes                                0 Nays

Resolved to set public hearing for Fair Housing for 7pm on April 18, 2022.

**RESOLUTION NO. 42 – 3/21/2022                                RESOLUTION: AUTHORIZE THE FILING OF A BLANKET UNDERTAKING**

Be it resolved that the Ridgeway Town Board authorizes the filing of a blanket bond to indemnify all officers required to file an undertaking. It is further resolved that a certified copy of this resolution authorizing the blanket bond will be attached to the bond and filed in the County Clerk's office.

Offered by Councilwoman Woodruff who moved its adoption.  
Seconded by Councilman Payne.

Adopted:        5 Ayes                                0 Nays

Resolved to authorize the filing of a blanket undertaking.

**RESOLUTION NO. 43 - 3/21/2022**

**RESOLUTION: APPROVE CYBERSECURITY PROPOSAL WITH C&H PC.**

Offered by Councilwoman Woodruff who moved its adoption.  
Seconded by Councilman Barber.

Adopted: 5 Ayes 0 Nays

Resolved to approve cybersecurity proposal with C&H PC.

**RESOLUTION NO. 44 - 3/21/2022**

**RESOLUTION: CREATE FULL TIME POSITION: CODE ENFORCEMENT OFFICER.**

Town Attorney Bogan explained that because this position is now full time, it falls under Civil Service rules.

Offered by Councilman Payne who moved its adoption.  
Seconded by Councilwoman Woodruff.

Adopted: 5 Ayes 0 Nays

Resolved to create the full-time position of Code Enforcement Officer.

**RESOLUTION NO. 45 - 3/21/2022**

**RESOLUTION: APPROVE JUNKYARD LICENSES FOR THE FOLLOWING:**

**Ridgeway Salvage: Paul Nayman  
Dunn Auto Parts: Danny Dunn  
Cherry Auto Wrecking: Roger Cherry**

Offered by Councilman Toussaint who moved its adoption.  
Seconded by Councilman Payne.

Adopted: 5 Ayes 0 Nays

Resolved to approve junkyard licenses for Ridgeway Salvage, Dunn Auto Parts, and Cherry Auto Wrecking.

**RESOLUTION NO. 46 - 3/21/2022**

**RESOLUTION: APPROVE SERVICE CONTRACT WITH TURNBULL HEATING: COST \$790.00. AUTHORIZE SUPERVISOR TO SIGN.**

Offered by Councilwoman Woodruff who moved its adoption.  
Seconded by Councilman Toussaint.

Adopted: 5 Ayes 0 Nays

Resolved to approve the service contract with Turnbull Heating and authorize supervisor to sign.

OTHER BUSINESS:

- A. Fire Company Report, read by Councilman Payne.



FIRE REPORT - MONTH OF FEBRUARY 2022

20 - EMS  
1 - APPLIANCE  
1 - MERCY FLIGHT LANDING  
1 - MVA  
6 - HAZARDOUS CONDITIONS  
3 - MUTUAL AID  
1 - STRUCTURE

TOTAL - 33 CALLS FOR MONTH  
TOTAL FOR YEAR - 55

242.68 HOURS MANPOWER FOR MONTH - 379.83 FOR YEAR

Mr. Marchner, the Fire Department's President, addressed the board and thanked Highway Superintendent Olinger for supplying equipment and manpower to help the Ridgeway Fire Department with their furnace replacement.

- B. Department and County Legislator Report

**Town Clerk:** Clerk Hill said that the Town Clerk's office has settled down with taxes still trickling in. She and deputy Laurie Kilburn have been making a list of projects to be done after tax season.

**Assessor:** Assessor Laszewski said that the timeframe to send out change of assessment letters was the end of the second week of April. Grievance day will be held from 1-8pm on May 24<sup>th</sup>. She also mentioned that Tim Elliott's Letter to the Editor in the Orleans Hub had very good info for residents about the assessment process.

**Code Enforcement Officer:** CEO Raduns explained to the Board that he is about halfway done with his training and is on track to complete it by June 1<sup>st</sup>. He also wondered about a mileage rate increase in light of recent gas prices.

**Highway Superintendent:** Superintendent Olinger said the Highway Department was hopefully winding down with snow and they had been sweeping roads. He explained that they had shut off the water for the last two people on the unpaid list and thanked Joelle Brown for doing such a great job working with people to get their water bills paid. He also told the Board that they have received some estimates for road work and so far, prices haven't gone up too much. He hopes to finish road work sooner than later to get ahead of cost increases.

**Town Attorney:** Kathy Bogan asked if the Board had received the proposal from Mindful Media that contained options to use the Town's remaining ARPA funds. She said it may be beneficial to invite Dina Barone to the next workshop.

Supervisor Napoli asked if Tim Elliott, Medina Village Board member, had anything to add. Mr. Elliott reminded the Board to consider the emergent text notification system that Village Board member Jess Marciano had proposed.

C. Councilman Reports:

Councilman Payne: Councilman Payne referred to a letter received from the Ridgeway Fire Department about money they had spent on necessary upgrades for EMS equipment and hoped we could help them out financially.

Councilman Barber: nothing to report

Councilman Toussaint: nothing to report

Councilwoman Woodruff: Councilwoman Woodruff asked Mr. Marchner if the Fire Hall was able to resume fundraisers yet. Mr. Marchner stated that he hoped they would be back to normal with fundraising and rentals before the end of the year.

D. Pay Bills:

Supervisor asked for a motion to pay the bills as presented.

Total Abstract: \$183,395.91

Offered by Councilman Barber who moved its adoption.  
Seconded by Councilman Toussaint.

Motion carried:            5 Ayes                            0 Nays

QUESTIONS/COMMENTS.

As there was no further business, Supervisor Napoli asked for a motion to adjourn.

The motion was offered by Councilwoman Woodruff and seconded by Councilman Barber.

Motion carried:            5 Ayes                            0 Nays

The meeting was adjourned at 7:34pm.

Respectfully submitted,

Hannah Hill  
Ridgeway Town Clerk