

**TOWN OF RIDGEWAY
TOWN BOARD MEETING
OCTOBER 18, 2021**

The regular board meeting was called to order by Supervisor Napoli at 7:06 PM at the Ridgeway Town Hall, Medina NY.

Those Officers Present:	Brian Napoli	Supervisor
	Jeffrey Toussaint	Councilman
	David Stalker	Councilman
	Mary Woodruff	Councilwoman
	Duane Payne	Councilman

Others:	John Olinger	Highway Superintendent
	Karen Kaiser	Town Clerk (absent)
	Laurie Kilburn	Deputy Town Clerk
	Patricia Laszewski	Assessor
	Dan Wolfe	Code Enforcement Officer (absent)
	Kathy Bogan	Town Attorney

Those Present:	Chris Crafts
	Jess Marciano

PLEDGE OF ALLEGIANCE

RESOLUTION NO. 72-10/18/2021

RESOLUTION TO ACCEPT AGENDA

Offered by Councilwoman Woodruff, who moved its adoption.
Seconded by Councilman Toussaint.

Resolved to accept the agenda as presented.

Adopted:	5 ayes	0 nays
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RESOLUTION NO. 73-10/18/2021

**RESOLUTION TO APPROVE MINUTES OF
SEPTEMBER 20, 2021 TOWN BOARD MEETING**

Offered by Councilman Stalker.
Seconded by Councilman Payne.

Resolved to approve minutes of September 20, 2021 Town Board Meeting.

Adopted:	5 ayes	0 nays
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COMMUNICATIONS

- A. Fiscal Stress Score: No designation - highest rating
- B. ARPA funds: change in reporting date: April 2022 - Association of Town has a booklet explaining what the funds can be spent on which Supervisor Napoli shared with the Board and Department heads.
- C. Health Insurance: 8.5% increase
- D. Board of Elections: Election Day will be November 2, 2021
- E. Municipal Shelter Report and Dog Control Officer Inspection Report received. There were no problems, but Attorney Bogan stated we will be receiving a written contract from the Sheriff's office as it is required by Ag & Markets. This will be added to next month's agenda.

DATE OF NEXT MEETINGS

- A. Workshop, November 9, 2021 at 7PM, Town Hall
- B. Town Board Meeting November 15, 2021 at 7PM, Town Hall

OLD BUSINESS

- A. Knowlesville bridge opening is pushed back to October.

NEW BUSINESS

RESOLUTION NO. 74-10/18/2021

RESOLUTION TO APPROVE GRANT AGREEMENT FOR VELOCITII. AUTHORIZE SUPERVISOR TO SIGN.

Offered by Councilwoman Woodruff, who moved its adoption.
Seconded by Councilman Toussaint.

Resolved to approve grant agreement for Velocitii and authorize Supervisor to sign.

Adopted: 5 ayes 0 nays

RESOLUTION NO. 75-10/18/2021

RESOLUTION TO APPROVE ADDITIONAL LANGUAGE TO THE PROCUREMENT POLICY. SEE ATTACHED.

Offered by Councilman Toussaint, who moved its adoption.
Seconded by Councilwoman Woodruff.

Resolved to approve additional language to the procurement policy as attached.

Adopted: 5 ayes 0 nays

OTHER BUSINESS

FIRE COMPANY REPORT (Read by Councilman Payne)

Month of September 2021

The Fire Company had 26 calls Calls YTD- 235

16-EMS

1-MVA

3-Hazardous Conditions

1-Mutual Aide

1-Structure Fire

1-Vehicle Fire

1-Appliance Fire

2-Auto Alarm

131.36 Fire Fighter hours on call Hours YTD - 1124.44

5.8 Fighters per call Fighters per call YTD - 6.5

DEPARTMENT AND LEGISLATOR REPORTS

TOWN CLERK: Deputy Clerk, Laurie Kilburn, stated that the Clerk's office is still receiving water bill payments on a regular basis. CDBG and WD #15 starting to ramp up with paperwork. Hunting has been quiet as doe tags are shut down until November 1st at which time it should pick back up again. Otherwise, business as usual.

ASSESSOR: Assessor Laszewski stated that Assessor Assistant, Julie Cechinni, has passed her exam and is studying for her last class. It is self-study for the test which will be in a week from now in Batavia. Assessor Laszewski said they looked at the completed building permit projects and are working on the update.

CODE ENFORCEMENT: Code Officer Wolfe was absent.

HIGHWAY SUPERINTENDENT: Highway Superintendent Olinger stated that roadwork is now completed. They did some patching on Marshall Road to get through the winter, but didn't want to do too much as the law suit should be moving forward. Still working on Fall mowing and flushing hydrants as well as helping the County finish up some roadwork. The trucks are also serviced and ready for winter.

TOWN ATTORNEY: Attorney Bogan stated that she is pleased with the budget for 2022. We need to watch for the contract from the Sheriff's department for Animal Control. She reviewed and approved it so we should be receiving it soon.

LEGISLATOR: Absent

COUNCIL REPORTS

COUNCILMAN PAYNE: Nothing at this time.

COUNCILMAN TOUSSAINT: Will have a report from the Summer Rec program next month.

COUNCILWOMAN WOODRUFF: Councilwoman Woodruff reported that the 2022 Hometown Hero Banners have ended for the year. She is remaining in close contact with around 40 individuals as the new website is still being worked out. August 2022 will open again for 2023 banners. There should be around 68 banners available as the first group is set to be retired. There are around 250 up now.

COUNCILMAN STALKER: Nothing at this time.

RESOLUTION NO.76-10/18/2021

RESOLUTION TO PAY BILLS AS PRESENTED

Offered by Councilman Toussaint, who moved its adoption.
Seconded by Councilwoman Woodruff.

TOTAL ABSTRACT: \$137,612.66

Resolved to pay bills as presented.

Adopted: 5 ayes 0 nays

The Supervisor asked if there were any questions or comments.

ADJOURNMENT:

As there was no further business a motion to adjourn was made by Councilman Stalker.

Seconded by Councilwoman Woodruff and the meeting was adjourned at 7:27 PM.

Respectfully Submitted,

Laurie Kilburn
Deputy Town Clerk

Section 3 Business Participation in Procurement and Contracting: For federally funded projects or activities subject to Section 3 of 24 CFR Part 135 of the Housing and Urban Development Act of 1968, as amended, the Town will, to the greatest extent feasible, facilitate participation of Section 3 residents and Section 3 businesses in the procurement of goods and services pursuant to its Section 3 Participation Plan. Solicitation may be undertaken via advertisements in local publications encouraging Section 3 participation, or direct outreach by letter or email to identified Section 3 businesses or individuals included on the Department of Housing and Urban Development's Section 3 Businesses Registry. The Town's established purchase/ contracting thresholds will apply. The Town will keep documentation of Section 3 solicitation in its records and any response(s) thereto.

Minority- and Women-Owned Business Enterprise (M/WBE) Business Participation in Procurement and Contracting: In an effort to affirmatively increase procurement and contracting opportunities for minority- and women-owned business enterprises, the Town will solicit MBEs and/or WBEs as part of its procurement process, when appropriate. Solicitation may be undertaken via advertisements in minority publications or direct outreach by letter or email to identified State-certified M/WBEs, or by working with a clearinghouse such as the Syracuse Minority Business Development Center. The Town's established purchase/contracting thresholds will apply. For purposes of the above, the M/WBE must be certified by Empire State Development (ESD) through the Division of Minority and Women Business Development (DMWBD). The Town will keep documentation of M/WBE solicitation in its records and any responses thereto.