

**TOWN OF RIDGEWAY
TOWN BOARD MEETING
DECEMBER 29, 2020, 2:00 PM**

THOSE PRESENT:

Brian Napoli
Jeffrey Toussaint
Mary Woodruff
David Stalker
Duane Payne

Town Supervisor
Councilman
Councilman
Councilman
Councilman

John Olinger
Karen Kaiser
Laurie Kilburn

Highway Superintendent
Town Clerk
Deputy Town Clerk

The meeting was called to order by Supervisor Napoli at 2 P.M. with the reciting of the pledge of allegiance.

RESOLUTION NO.121-12/29/2020

RESOLUTION: TO ACCEPT THE
AGENDA FOR THE DECEMBER 29, 2020
MEETING.

Offered by Councilman Stalker who moved its adoption.
Seconded by Councilman Payne.

Adopted:

5 Yes

0 No

Resolved to accept the agenda for the December 29, 2020 Town Board meeting.

RESOLUTION NO.121-12/29/2020

RESOLUTION TO ACCEPT THE MINUTES
OF THE DECEMBER, 2020 TOWN BOARD
MEETING AS PRESENTED.

Offered by Councilman Toussaint who moved its adoption.
Seconded by Councilman Stalker.

Adopted:

4 Yes

0 No

1 Abstain

Resolved to accept the Minutes for the Town board meeting of December 21, 2020 as presented.

DATE OF NEXT MEETINGS:

- Organizational Meeting: January 5, 2021, Town Hall, 2P.M.
- Workshop: January 12, 2021, 7 P.M. Town Hall.
- Board meeting January 19, 2021, 7 P.M., Town Hall.

RESOLUTION NO. 122-12/29/2020

RESOLUTION: AUTHORIZING THE BOOKKEEPER TO MAKE YEAR END ADJUSTMENTS FOR THE YEAR ENDING DECEMBER 31, 2020.

Offered by Councilman Stalker who moved its adoption.
Seconded by Councilman Woodruff.

Adopted:

5 Yes

0 No

WHEREAS, the independent auditors have recommended that the Bookkeeper request a "blanket resolution" to allow for any budget adjustments that may be required at year end; be it

RESOLVED, that this Town Board authorizes the Bookkeeper to make the necessary budget adjustments and inter-fund transfers, and furnish a copy of said adjustments to the Town Supervisor when completed.

RESOLUTION NO.123-12/29/2020

RESOLUTION AUTHORIZING MOVING FUNDS FROM THE HIGHWAY EQUIPMENT RESERVE DA.0878.000 TO DA.0909.000 UNRESERVED FUND BALANCE.

Offered by Councilman Woodruff who moved its adoption.
Seconded by Councilman Payne.

Adopted:

5 yes

0 no

WHEREAS, the Highway Department bought Equipment in 2020 in the amount of \$127,484 with the budget amount total at \$100,000. Since they have funds in reserve, they can transfer from the Highway Equipment fund balance reserve to the unreserved fund balance to cover the difference.

RESOLVED, that this Town Board authorizes the Bookkeeper to move \$27,484 from the DA.0878.000 Highway Equipment Fund Balance Reserve to DA.0909.000 Unreserved Fund Balance.

The Supervisor asked for a motion to pay the bills as presented.

Abstract Total: \$18,592.07

Other Business:

Supervisor Napoli stated that Dan Poprowski had stopped by his office asking for permission to put up Bluebird Boxes at both Boxwood and Glenwood. Supervisor Napoli stated that he told Dan that the Village of Medina is in charge of Boxwood and Dan Poprowski told the Supervisor that the Mayor of the Village Mike Sidari told him to ask the Town.

Supervisor Napoli asked if there was any other business? Highway Superintendent Olinger stated that he had spoken with the Highway Superintendent of the Town of Carlton and was told that Carlton has an old backhoe and was interested in the old backhoe from the Town of Ridgeway.

Olinger stated that he had gotten an appraisal from Niagara Implement and it appraised at \$20,000. Olinger suggested that if the Town of Carlton wished to purchase it that anywhere in the \$20,000 range would be a fair price based on the appraisal.

It would be of benefit to both Towns. Olinger would keep the Town Board updated on the proposal.

Supervisor Napoli asked if there was any other business or comments?

Councilman Woodruff stated that she was working with Peter Godfrey on the Book of procedures and there will be a draft in January of 2021.

Councilman Woodruff asked Supervisor Napoli if it was all right for her to reach out to Legislators Draper and Johnson to set up a meeting with Supervisor Napoli, the Two Legislators and herself in regards to putting together a Countywide Committee with Genesee Community College. Supervisor Napoli stated that it was fine with him, any Tuesday or Thursday.

At this time Woodruff asked that the following printed statement be entered into the minutes:

Comment: Mary Woodruff Board Member:

it came to my attention that the option of using "on phone" status to be present at a Board meeting was utilized for the December meeting. Unable to be physically present at this meeting I was not able to use the "on phone" option since I didn't know it was available.

My concern and wish to complete the circle of communication once again is to notify all Board members and staff of the "on phone" option prior to every meeting. This would include a three-day notice and a phone number and process to be used if one needs to phone in rather than appear at meeting(s).

This notification should be presented to all, along with complete, but not necessarily final, agenda for the Town Workshops and Board meetings. If there are any meetings other than these two that involves the Board members or staff then a notification would be issued three days in advanced also. It would be understood that the exception to this courtesy would not be expected for any emergency or unplanned meetings.

All notifications would be issued by the Supervisor himself.

Covid 19 cannot be an on-going reason as to why procedures are not uniformed. This procedure (or one similar) listed above will be placed in the Town Handbook which will begin in draft mode as of January 2021.

My only other comment at this time is wish everyone a Happy and Healthy New Year.

(the above is from a printed statement from Councilman Woodruff).

Town Clerk Kaiser explained that the "phone in "option has been in place since the Governors Executive Order EO.NO. - 202.1 and was extended to EO.NO-202.79.

The Supervisor asked if there were any further questions? The Supervisor asked for a motion to adjourn

Respectfully submitted by,

Karen L. Kaiser
Town Clerk/RMC