

**TOWN OF RIDGEWAY
BOARD MEETING
JULY 20,2020, 7P.M.
410 WEST AVE., MEDINA, NY**

THOSE PRESENT

Brian Napoli
Jeffery Toussaint
Mary Woodruff
David Stalker
Duane Payne

Town Supervisor
Councilman
Councilman
Councilman
Councilman

John Olinger
Karen Kaiser
Laurie Kilburn
Patricia Laszewski
Kathy Bogan
Dan Wolfe

Highway Superintendent
Town Clerk
Deputy Town Clerk
Assessor
Town Attorney
Code Enforcement Officer

OTHERS

Laura Olinger
Chris Crafts

Resident
Resident

The meeting was called to order at 7 P.M. by Supervisor Napoli who welcomed everyone back to a in person meeting. Supervisor Napoli asked everyone to join him in the pledge of allegiance.

RESOLUTION NO.77-07/20/2020

RESOLUTION TO ACCEPT THE
AGENDA OF THE JULY 20,2020
MEETING

Offered by Councilman Stalker who moved its adoption.
Seconded by Councilman Payne.

Adopted:

5 Yes

0 No

Resolved to accept the agenda for the July 20,2020 meeting as presented.

RESOLUTION NO.78-07/20/2020

RESOLUTION TO APPROVE THE MINUTES FROM THE MAY 18,2020 TOWN BOARD MEETING AND THE MINUTES OF THE JUNE 15,2020 TOWN BOARD MEETING.

Offered by Councilman Woodruff who moved its adoption.
Seconded by Councilman Stalker.

Adopted:

5 yes

0 No

Resolved to approve the minutes of the May 18,2020 and June 15,2020 Town Board minutes as presented.

Communications:

- A. MRB Group: WD#14, Certificate of Substantial Completion.
- B. Orleans County: Recycle fees: \$2326.00
- C. Orleans County: Snow plowing and mowing: \$112,128.60
- D. Letters to Orleans County, New York State and Federal governments about timely payments.
- E. Fire Company Reports from March, April, May and June of 2020

Date of next meetings:

- A. Workshop, August 11,2020, 7 P.M. Town Hall
- B. Board meeting, August 17,2020,7 P.M. Town Hall

Old Business:

WD#13 extension. Thank you to John Olinger and the Highway Department.

New Business:

RESOLUTION NO.79-07/20/2020

RESOLUTION TO ACCEPT THE CERTIFICATE OF SUBSTANTIAL COMPLETION WD#14 AUTHORIZE TOWN SUPERVISOR TO SIGN.

Offered by Councilman Stalker who moved its adoption.
Seconded by Councilman Toussaint.

Adopted:

5 Yes

0 No

Resolved to accept the certificate of substantial completion for WD#14 and authorize Supervisor Napoli To sign.

June 16, 2020

Supervisor Brian Napoli
and Town Board Members
Town of Ridgeway
410 West Avenue
Medina, NY 14103

RE: **TOWN OF RIDGEWAY WATER DISTRICT No. 14**
MRB GROUP PROJECT No. 1814.18001.000

Dear Brian and Town Board Members:

We have enclosed for your review and signature, one (1) copy of the Certificate of Substantial Completion for the above referenced project. Please sign, date and return the ink signed original copy to our office for processing.

Upon your review, should you have any questions, please do not hesitate to call me

Sincerely,



Scott D. Mattison, P.E.
Senior Civil Engineer

Enc.

Copies by email only to:
Karen Kaiser, Town Clerk (w/ Enc.)
John Olinger, Town Highway Supt. (w/ Enc.)

CERTIFICATE OF SUBSTANTIAL COMPLETION

Owner: Town of Ridgeway	Owner's Contract No.:
Contractor: Sergi Construction Inc.	Contractor's Project No.:
Engineer: MRB Group	Engineer's Project No.: 1814.18001
Project: Water District No. 14	Contract Name: General

This Certificate of Substantial Completion applies to:

- All Work The following specified portions of the Work:

March 13, 2020

Date of Substantial Completion

The Work to which this Certificate applies has been inspected by authorized representatives of Owner, Contractor, and Engineer, and found to be substantially complete. The Date of Substantial Completion of the Work or portion thereof designated above is hereby established, subject to the provisions of the Contract pertaining to Substantial Completion. The date of Substantial Completion in the final Certificate of Substantial Completion marks the commencement of the contractual correction period and applicable warranties required by the Contract.

A punch list of items to be completed or corrected is attached to this Certificate. This list may not be all-inclusive; and the failure to include any items on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract.

The responsibilities between Owner and Contractor for security, operation, safety, maintenance, heat, utilities, insurance, and warranties upon Owner's use or occupancy of the Work shall be as provided in the Contract, except as amended as follows: [Note: Amendments of contractual responsibilities recorded in this Certificate should be the product of mutual agreement of Owner and Contractor; see Paragraph 15.03.D of the General Conditions.]

Amendments to Owner's responsibilities: None As follows

Amendments to Contractor's responsibilities: None As follows:

The following documents are attached to and made a part of this Certificate: Punchlist

This Certificate does not constitute an acceptance of Work not in accordance with the Contract Documents, nor is it a release of Contractor's obligation to complete the Work in accordance with the Contract.

EXECUTED BY ENGINEER:		RECEIVED:		RECEIVED:	
By: <u>[Signature]</u>	By: _____	By: <u>[Signature]</u>	By: _____	By: <u>[Signature]</u>	By: _____
(Authorized signature)	Owner (Authorized Signature)	Owner (Authorized Signature)	Contractor (Authorized Signature)	Contractor (Authorized Signature)	Contractor (Authorized Signature)
Title: <u>Senior Civil Engineer</u>	Title: _____	Title: <u>Pres.</u>	Title: _____	Title: <u>Pres.</u>	Title: _____
Date: <u>June 2, 2020</u>	Date: _____	Date: <u>6/11/20</u>	Date: _____	Date: <u>6/11/20</u>	Date: _____

TENTATIVE PUNCHLIST

May 4, 2020

RE: Town of Ridgeway Water District No. 14
Water Main Installation

MRB # 1814.18001

The following represents a Tentative Punch List of items to be completed:

1. Install valve marker on Culvert Road Sta. CU1+33.
2. Restore concrete driveway at 12203 Porter Road.
3. Clean and fill ditches where needed.
4. Clean up asphalt in field driveway on Porter Road Sta. P43+00.
5. Clean up asphalt north of 3090 Culvert Road.
6. Grade and seed field areas.
7. Topsoil and seed lawn areas.
8. Provide hydrant to the Town.

Prepared by:

Scott D. Mattison, P.E.

Other Business:

Fire Company Reports. Supervisor Napoli stated that the Town of Ridgeway had received the fire company reports for the months of March, April, May and June of 2020.



Ridgeway Volunteer Fire Company, Inc.

11392 Ridge Road

PO Box 816

Medina, NY 14103-0816

E-mail:

Web Site:

Station #1 (585) 798-2076

Fax # (585) 798-5350

Monthly Alarm Report
March 2020

Structure Fires	0	Vehicle Fires	0
Grass Fires	1	M.V.A.	0
E.M.S.	18	Hazardous Cond.	1
Automatic Alarms	0	Mutual Aid	0
False Alarm	0	Aid To Law Enforcement	0
Total Alarms	20		

Report Prepared By
Matt Natale



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Monthly Alarm Report

April 2020

Structure Fires	0	Vehicle Fires	1
Grass Fires	0	M.V.A.	3
E.M.S.	11	Hazardous Cond.	0
Automatic Alarms	0	Mutual Aid	2
False Alarm	0	Aid To Law Enforcement	0
Total Alarms	17		

Report Prepared By
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Monthly Alarm Report
May 2020

Structure Fires	0	Vehicle Fires	1
Grass Fires	0	M.V.A.	0
E.M.S.	10	Hazardous Cond.	2
Automatic Alarms	0	Mutual Aid	0
False Alarm	0	Aid To Law Enforcement	0
Total Alarms	13		

Report Prepared By
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**Monthly Alarm Report
June 2020**

Structure Fires	1	Vehicle Fires	0
Grass Fires	1	M.V.A.	2
E.M.S.	19	Hazardous Cond.	3
Automatic Alarms	0	Mutual Aid	2
False Alarm	0	Aid To Law Enforcement	0
Total Alarms	28		

**Report Prepared By
Matt Natale**

Department Reports:

Town Clerk: Nothing at this time.

Assessor Laszewski: Assessor Laszewski stated that Assessor trainee Cecchini had taken the first part of her two-part test toward her Assessor certification and passed. The Assessor then stated that she had finished six hours of her required continuing education for the current year as well.

Town Attorney: Attorney Bogan stated that the County of Orleans never shut down during the early months of Covid-19 and that they were not delaying payments to the Towns and Villages that they had not yet received the funds from the State of New York. When the funds are received the County has to first pay their bills and then will pass down what they can to the Towns and Villages. Attorney Bogan then stated that the majority of the sales tax comes from automobile sales and as the car lots have been closed there were no taxes collected. At this time the County of Orleans is trying to determine what they have to give as the State of New York has made a lot of cuts in funding.

Attorney Bogan stated that she had looked at the Allis and Beals Roads decommissioning bonds and that there was nothing that the Town of Ridgeway needed to do. The bonds would need to be renewed yearly in July and the Town needed only to keep a file on each project and renew the bonds yearly.

Highway Superintendent Olinger: Mr. Olinger stated that as was mentioned the Highway department had completed the WD#13 extension and the Orleans County Department of Health had called him this afternoon and WD#13 extension is now in service.

The Highway department is currently milling and paving Telegraph Road as well as working with Orleans County Highway on Knowlesville Road from the canal to Platen Road approximately six miles of paving.

Olinger further stated that he has been "babysitting" the Town of Ridgeway water system due to high demands and summer heat.

Code Enforcement-Code Enforcement Officer Dan Wolfe stated that he is working with the ZBA and has a couple of area variance permits coming up. Wolfe further stated that he was preparing to close out the Beals and Allis Road Solar Projects and that the company was willing to post a one-million-dollar maintenance bond to replace the dead trees and keep the property in shape. The bond was sent to Kathy Bogan Town Attorney for review.

Councilman Payne- Nothing at this time

Councilman Woodruff- Nothing at this time

Councilman Toussaint- Councilman Toussaint stated that he was sorry to say that it was clear at this time that there would be no summer youth program. Toussaint stated that there were just too many obstacles in the way, one of them being training certification for staff. Councilman Toussaint joined Councilman Woodruff in stating that they were glad that the Town had tried. Toussaint said we were just not willing to give up to early, may we have better luck next year.

Councilman Stalker- Nothing at this time.

Supervisor Napoli then asked for a motion to pay the bills as presented.

Offered by Councilman Stalker moved its adoption.

Seconded by Councilman Toussaint.

Adopted:

5 Yes

0 No

Resolved to pay the bills as presented.

At this time Supervisor Napoli asked if there were any question? At which time Mr. Chris Crafts of the Town of Ridgeway asked were the Town was on the six-month moratorium on Solar Battery Storage. Supervisor Napoli stated that the Town still had a little over two months left.

Mr. Crafts then asked if the Town of Ridgeway had been thinking about what they were going to do? Have they been thinking about what they are putting in on Swett Road? Supervisor Napoli stated that the people doing the project on Swett road had put in a proposal. After a little more conversation, the Supervisor called for a motion to adjourn.

Councilman Payne made the motion and it was seconded by Councilman Stalker, and approved unanimously. The meeting adjourned at 7:20P.M.

Respectfully Submitted By,

Karen L. Kaiser
Ridgeway Town Clerk/RMC

