

TOWN OF RIDGEWAY  
410 West Ave  
Medina, NY 14103  
PLANNING BOARD MINUTES  
April 3, 2019

MEMBERS PRESENT:

Tom Fenton (Chairman)  
Thomas Kline  
Richard Swan  
Tim Elliott  
Richard Fisher

Others Present

Kathy Blackburn  
Sarah Ferguson  
Joshua Ferguson

CALL TO ORDER:

Chairman Fenton opened the meeting with Pledge of Allegiance at 7:00pm.

APPROVAL OF THE AGENDA:

Chairman Fenton called for a motion to approve the April 3, 2019 Agenda. Motion was made by Richard Fisher to accept the meeting agenda; second by Richard Swan. The motion was carried

APPROVAL OF THE MINUTES:

Chairman Fenton called for the approval of minutes for the March 6, 2019 meeting. Motion was made by Richard Fisher to accept the minutes; Tim Elliott seconded the motion. The Motion was carried.

COMMUNICATIONS:

Upcoming training opportunities-

Spring Local Government Workshop Friday May 17, 2019 at Burgundy Basin Inn, Pittsford, NY 8am-5pm

Orleans County Land Use Training Wednesday May 29, 2019 5pm-930pm at Hoag Library, Albion, NY  
Thomas Kline and Richard Fisher requested to be signed up for this training.

OLD BUSINESS:

Planning Board Applications for Alternate Board Members were presented.

Dan Fuller- Board members reviewed his application last month.

Kathy Blackburn- was present to answer questions by the board. She has lived here all her life, wants to expand her horizons and offer assistance and help to others. She has recently retired and sits on numerous boards and committees such as Medina Planning Board, Vice President of Medina Business Association, and President of the Medina Chamber.

The committee stated that a decision would be made and the alternate applicants would be receiving a letter. The applicant was excused. Chairman Fenton stated he had checked with the County and there is no limit to the number of Alternate members allowed on the committee. He called for a motion to

appoint both applicants as alternate members. Tim Elliott made the motion and a second was made by Richard Fisher. Motion was carried. Chairman Fenton asked that we send letter to Town Board asking for a resolution to appoint both members.

Brad Hazel has bought the old machine shop in Knowlesville. The Board asked that a new SUP be submitted and they would discuss at a future meeting. Brad did come in to pick up the SUP permit application and is planning to return for the May 2019 meeting.

**NEW BUSINESS:**

Site Plan Review for Express Pool and Spa-office space for their pool supplies business. Chairman Fenton and Code enforcement Officer Wolfe visited the property. Nothing will change with the exterior of the property. They would just be adding signs. The Ferguson's were here to answer any questions from the board. Chairman Fenton will write up the review. He then asked for a motion to approve the site plan review. Motion was made by Tim Elliott with a second by Tom Kline. (~~4 aye 1 nay~~) Correction (3 aye- Tim Elliott, Thomas Kline, Thomas Fenton and 2 nay Richard Fisher and Richard Swan) JB. The motion carried. Chairman Fenton will take referral to the County Planning Board. He then asked for a motion to approve the sign application. Tim Elliott made the motion with a second by Richard Fisher. Motion carried.

It was suggested that the planning board review the sign permit regulations and look more closely at the code enforcement officer/ planning board following written procedures.

Chairman Fenton asked if there were any further questions or concerns. Since there were none, he asked for a motion to adjourn the meeting. Richard Swan made a motion and was seconded by Richard Fisher. The motion was carried and the meeting was adjourned at 7:49 pm.

Next meeting is scheduled for May 1, 2019 at 7:00 pm.

Respectfully Submitted by  
Joelle Brown  
Planning Board Clerk