

TOWN OF RIDGEWAY
TOWN BOARD MEETING
JUNE 18, 2018 7 P.M.

The regular board meeting was called to order by Supervisor Napoli at 7:05 P.M. at The Ridgeway Town Hall, Medina, NY.

Those Officers Present: Brian Napoli Supervisor
 Jeffrey Toussaint Councilman
 David Stalker Councilman
 Mary Woodruff Councilwoman
 Sarah Fisher Councilwoman

Others: Mark Goheen Hwy Superintendent
 Katherine Bogan Attorney
 Patricia Laszewski Assessor
 Karen Kaiser Town Clerk
 Dan Wolfe Code Enforcement

 Karen Larson

PLEDGE OF ALLEGIANCE

RESOLUTION NO. 55-6/18/2018

RESOLUTION TO ACCEPT AGENDA

Offered by Councilman Stalker, who moved its adoption.
Seconded by Councilwoman Woodruff.

Resolved to accept agenda as presented.

Adopted: 4 ayes 0 nays

RESOLUTION NO.56-6/18/2018

RESOLUTION TO APPROVE MINUTES
OF MAY 21, 2018 TOWN BOARD
MEETING

Offered by Councilman Toussaint, who moved its adoption.
Seconded by Councilman Stalker.

Resolved to approve minutes of May 21, 2018 Town Board Meeting.

Adopted: 4 ayes 0 nays

COMMUNICATIONS:

- A. Rt.63 lift bridge closure: July 16th to August3?
- B. Sierra Biological, final report
- C. Knowlesville traffic study: denial for lower speed limit.
- D. Orleans County Hazardous Waste Collection Day: August 2018.
- E. Next phase of canal embankment work.

DATE OF NEXT MEETINGS

- A. Workshop Tuesday, July 10th, 2018, 7P.M. –Ridgeway Town Hall
7P.M. - Ridgeway Town Hall
- B. Regular Town Board Meeting –Monday, July 16th, 2018, 7P.M. -
Ridgeway Town Hall

OLD BUSINESS

- A. WD#14 application back on track.

NEW BUSINESS

RESOLUTION NO. 57-6/18/2018

RESOLUTION TO ACCEPT
RESIGNATION OF CARIANNE
GLASS AS ASSESSOR TRAINEE
AND REMOVE HER FROM THE
POSITION OF ASSESSOR
TRAINEE.

Offered by Councilman Toussaint, who moved its adoption.
Seconded by councilwoman Woodruff.

Resolved to accept the resignation of Carianne Glass as the Assessor Trainee and remove her from the position of Assessor Trainee.

Adopted: 4 ayes 0 nays

RESOLUTION NO. 58-6/18/2018

RESOLUTION TO ACCEPT THE
RESIGNATION OF JULIE CECCHINI AS
TRI-CLERK AND REMOVE JULIE
CECCHINI FROM THE POSITION
OF TRI-CLERK.

Offered by Councilman Toussaint, who moved its adoption.
Seconded by Councilman Stalker.

Resolved to accept the resignation of Julie Cecchini as Tri-Clerk and remove her from the
position of Tri-Clerk.

Adopted: 4 ayes 0 nays

RESOLUTION NO.59-6/18/2018

RESOLUTION TO APPOINT
JULIE CECCHINI AS ASSESSOR
TRAINEE.

Offered by Councilman Stalker, who moved its adoption.
Seconded by Councilwoman Woodruff.

Adopted: 4 ayes 0 nays

RESOLUTION NO.60-6/18/2018

RESOLUTION TO REMOVE
JOHN STACKEWICZ FROM
THE POSITION OF RIDGEWAY
COURT CONSTABLE.

Offered by Councilwoman Fisher, who moved its adoption.
Seconded by Councilman Stalker.

Adopted: 4 ayes 0 nays

Resolved to remove John Stackewicz from the position of Court Constable for Ridgeway
Court.

RESOLUTION NO.61-6/18/2018

RESOLUTION TO APPOINT
JIM WELLS AS RIDGEWAY
COURT CONSTABLE.

Offered by Councilwoman Mary Woodruff who moved its adoption.
Seconded by Councilman Stalker.

Adopted: 4 ayes 0 nays

Resolved to appoint Jim Wells Court Constable for Ridgeway Court.

RESOLUTION TO AUTHORIZE
SUPERVISOR TO SIGN CONSENT FOR
CHATFIELD
ENGINEER CONTRACTS TO MBR
GROUP. GENERAL ENGINEERING
SERVICES, WD#14, WD#13, EXT.1, WD#
15.

Offered by Councilwoman Woodruff who moved its adoption.
Seconded by Councilman Stalker.

Adopted: 4 ayes 0 nays

Resolved to authorize supervisor to sign consent for Chatfield Engineer contracts to MBR
Group General Engineering Services. WD#14. WD#13. Ext.1. WD#15.



CHATFIELD ENGINEERS, P.C. • 2800 Dewey Avenue • Rochester, New York 14616
(585) 227-6040 • Fax (585) 227-4233

June 4, 2018

Supervisor Brian Napoli
and Town Board Members
Town of Ridgeway
410 West Avenue
Medina, NY 14103

Re: Consent to Assign Chatfield Engineers, P.C. Contracts to MRB Group

Dear Brian and Town Board Members:

Chatfield Engineers, P.C. and its stockholders (collectively, "Seller") have entered into an Asset Purchase Agreement with MRB Group, Engineering, Architecture & Surveying, D.P.C. ("Buyer"), pursuant to which Buyer will acquire certain assets owned by the Seller, including assignment of existing Contracts and/or Agreements.

The parties intend to consummate the Transaction on or about June 29, 2018.

Pursuant to the Agreement, your consent is required for Chatfield Engineers, P.C. to assign its existing Contracts and Agreements with your municipality to MRB Group. Such assignment involves the transfer of all of the file materials related to your existing Contracts and Agreements with Chatfield Engineers, P.C., including electronically stored emails and documents, to Buyer.

The list of existing Contracts and Agreements are provided below.

Please acknowledge your consent to the assignment of the Contracts and/or Agreements by Seller to Buyer, effective as of June 29, 2018, by signing this letter where indicated and returning a copy via email, facsimile or mail to the address listed below:

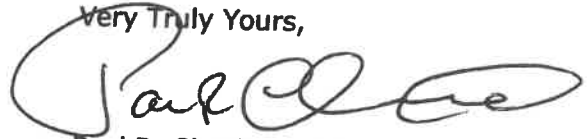
MRB Group, Engineering, Architecture & Surveying, D.P.C.
145 Culver Road, Suite 160
Rochester, NY 14620
Facsimile: (585) 381-1008
paulchatfield@chatfieldengineers.com

This letter may be executed in counterparts, each of which will be deemed an original, and all of which will constitute one and the same agreement. Signatures delivered via email (.pdf or similar format) or by facsimile will be deemed original signatures for purposes of this Assignment.

Upon your approval please provide us with a signed copy for our records. Your prompt attention to this matter is greatly appreciated.

If you have any questions regarding this matter please do not hesitate to call me at 585-506-6059 or by email at paulchatfield@chatfieldengineers.com

Very Truly Yours,



Paul R. Chatfield, P.E.
President

Copies by Email Only to:
Karen Kaiser, Town Clerk
Katherine Bogan, Town Attorney

Contracts and Agreements to be Assigned to MRB Group:

<u>CE Number</u>	<u>Client</u>	<u>Project Name</u>
97- 323	Town of Ridgeway	General Engineering Services
16- 1188	Town of Ridgeway	Water District No. 14
17- 1233	Town of Ridgeway	Water District No. 13, Ext. 1

Acknowledged and agreed to by:

Client: TOWN OF RIDGEWAY

Name: BRIAN NAPOLI

Title: SUPERVISOR

Signature: Brian Napoli

Date: 6/19/18



RESOLUTION NO.63-6/18/2018

RESOLUTION APROVE WD#7
BAN \$90,000.00, INTEREST 2.15%
MATURES SEPTEMNBER 21,2018,
PRICIPLE PAYMENT
\$5000.00. TOMPKINS BANK OF
CASTILE, BATAVIA.

Offered by Councilman Toussaint who moved its adoption.
Seconded by Councilwoman Fisher.

Adopted: 4 ayes 0 nays

Resolved to approve WD#7 BAN \$90,000. With interest of 2.15% maturing September 21,2018.
Principle Payment \$5000.00. Tompkins Bank of Castile, Batavia.

RESOLUTION NO. .64-6/18/2018

RESOLUTION ACCEPTING THE
LETTER OF RESIGNATION OF
LYNNE JOHNSON FROM THE
POSITION OF BOOKEEPER FOR THE
TOWN OF RIDGEWAY
AND AUTHORIZING THE TOWN
SUPERVISOR TO SIGN A
CONTRACT FOR BOOKKEEPING
SERVICES WITH MILLENIUM
ROADS

Offered by Councilman Toussaint who moved its adoption.
Seconded by Councilman Stalker.

Adopted: 4 ayes 0 nays

WHEREAS, Lynne Johnson has resigned from her position as bookkeeper effective May 10,2018
by resignation letter dated May 4,2018 and
WHEREAS, he Town wishes to accept Ms. Johnson's resignation and ensure continuity of
bookkeeping services by engaging Millennium Roads, LLC for the performance of bookkeeping
services for the Town.

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The resignation of Lynne Johnson effective May 10,2018,is hereby accepted with regret and well wishes, and

2. The Supervisor is hereby authorized to enter into the agreement with Millennium Roads, LLC for bookkeeping services for the Town, effective May 11, 2018 and terminating December 30, 2018.

RESOLUTION NO. 65-6/18/2018

**RESOLUTION: APPOINT
MILLENNIUM ROADS LLC
AS BOOKKEEPER SERVICE.**

Offered by Councilman Toussaint who moved its adoption.
Seconded by Councilwoman Fisher.

Adopted: 4 ayes 0 nays

Resolved to appoint Millennium Roads LLC. As bookkeeper service for Town of Ridgeway.

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RESOLUTION NO. 66-6/18/2018

**RESOLUTION OF SUPPORT:
INSTALL OVERHEAD STREET
LIGHT AT THE INTERSECTION
OF TELEGRAPH ROAD AND
SHELDRIDGE LANE.**

Offered by Councilwoman Woodruff who moved its adoption.
Seconded by Councilman Stalker.

Adopted: 4 ayes 0 nays

Resolved to support the installation of an overhead street light at the intersection of Telegraph road and Shelridge Lane.

Supervisor Napoli introduced Karen Larson who had requested that a street light be put at the intersection of Telegraph road and Shelridge Lane telling her that the Town will give a resolution of support and wishes her best of luck and stated if there was anything we could do to help to not hesitate to contact us. Ms. Larson thanked the Town Board for their help.

5,
**Shelridge Lane Homeowner's Association
10780 Telegraph Road
Medina, New York 14103**

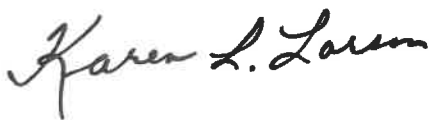
Dear Towns of Shelby and Ridgeway Board Members:

The Shelridge Lane Homeowner's Association is a group of nine families who own their homes at 10780 Telegraph Road. All of these homes are served by a single association-maintained driveway and all have the same street address but are differentiated by letters as seen below. The association members take great pride in maintaining their properties and contribute significantly to the tax bases of the Towns of Shelby and Ridgeway.

The driveway entrance is dark and difficult to find off Telegraph Road. This becomes an issue not only with visitors to one of the homes, especially at night, but more significantly if emergency vehicles are needed and cannot locate the entrance. We have been advised by National Grid that it might be possible to have an overhead street light installed at the entrance, but this would entail permission and support of the Town Boards.

We are requesting that both Town Boards consider and support this request. We feel that such a light would enhance the safety of the residents and the convenience of visitors. We strive to be good members of the community and need your support in this worthy project. If you have questions, please feel free to contact one of us.

Thank you for your consideration,



**Karen Larson, Vice President
10780 B Telegraph Road
585.798.1393
klarson@rochester.rr.com**



**David P Schwert, Secretary-Treasurer
10780 G Telegraph Road
585.798.4211
dtschwert@verizon.net**

RESOLUTION NO.67-6/18/2018

AUTHORIZE SUPERVISOR TO
SIGN GRANT APPLICATION FROM
DASNY FOR THE
PURPOSE OF PURCHASING AN
EXCAVATOR FOR THE HIGHWAY
DEPARTMENT.

Offered by Councilman Stalker who moved its adoption.
Seconded by Councilwoman Woodruff.

Adopted: 4 ayes 0 nays

Resolved to authorize the Supervisor to sign the Grant application from DASNY for the purpose of purchasing and excavator for the Highway department.

Other Business:

Fire Company Report: The Fire Company report was received and read by Councilwoman Fisher.

Town Clerk: The Town Clerks Department attended a Tax Collector and Receivers conference which was very informative and we were very glad that we attended, as there were many possible changes coming for the Tax receivers.

Assessor: Glad to have the grievance day behind us. Trisha stated that she was sad to be losing Carianne, but was also happy to have Julie starting. That Julie had taken her Civil Service test and would be awaiting the results.

Code Enforcement: Dan stated that he had inspected the motor vehicle repair shops and all would be renewed with the exception of Capstick auto repair as they were not in compliance.

Highway: Mark stated that the Highway guys had paved Bates road, and had chip sealed 4 miles on Mill road. Mark further stated that the canal approaches and guardrail maintenance was now back under the State of New York. The Niagara County water department was out and assisted with rebuilding the Altitude Valve. Mowing and reading water meters were being done. Mark said that he had some questions about the reserve funds account and asked Brian to please speak with Lynn Johnson to get an answer to his questions and get back with him.

Towns Attorney: Kathy explained the BAN renewal for water district #7 that we had done a short term BAN in hope of getting the Principle and Interest in a long term renewal with water district #7 in September.

Councilman Reports:

Councilwoman Fisher: Sarah stated that she had attended the Fire Departments monthly meeting. The new sign was up and working at the Fire Hall and the old sign had been taken to the Knowlesville Department. The fireman had attended HIPPA training and that Valerie Bush has resigned from the training position.

Councilman Toussaint: Met with the summer recreation program director. The staff is in place and the sign-up for swimming has started. Jeff asked that we revisit the budget to increase the summer recreation funding for next year to cover the rising minimum wage.

Councilwoman Woodruff: Mary stated that the United Way has cut some of their funding for the summer recreation program, but was unsure at this time as to why it had been cut. Mary further stated that the hiring for the General clerk position has begun and that the cut off for application would be June 20th as posted in all the ads and then that the interview process would begin.

Councilman Stalker: Dave spoke to Mark Goheen regarding Bates road Cemetery and told him that he had been by and that it looked good and like that the vault approach had been blacktopped making it look much better.

Board Reports: Planning and Zoning- No Reports

RESOLUTION NO.68 6/18/2018-

RESOLUTION TO PAY BILLS

Offered by Councilman Toussaint who moved its adoption.
Seconded by Councilwoman Fisher.

Adopted: 4 ayes 0 nays

Resolved to pay the bills as presented.

PREPAID: \$ 220,791.35

ABSTRACT: \$

TOTAL ABSTRACT: \$ 245,621.69

ADJOURNMENT:

As there was no further business to discuss at this time, the meeting was adjourned by Councilman Stalker at 7:50 P.M. and seconded by Councilman Toussaint.

Town of Ridgeway

Karen L. Kaiser
Town Clerk