

TOWN OF RIDGEWAY
TOWN BOARD MEETING
AUGUST 21, 2017 – 7:00 P.M.

The regular board meeting was called to order by Supervisor Napoli at 7:00 P.M. at the Ridgeway Town Hall, Medina, NY.

Those Officers Present:	Brian Napoli	Supervisor
	Jeffrey Toussaint	Councilman
	Mary Woodruff	Councilwoman
	David Stalker	Councilman
	Sarah Fisher	Councilwoman(Absent Exc.)

Others:	Mark Goheen	Highway Superintendent
	Patricia Laszewski	Assessor
	Katherine Bogan	Attorney
	Barbara Klatt	Town Clerk
	Karen Kaiser	Deputy Town Clerk
	Dan Wolfe	Code Enforcement Off.(Abs.Exc.)
	Lynne Johnson	County Legislator

Julie Cecchini
Tara White

PLEDGE OF ALLEGIANCE

RESOLUTION NO. 105 – 08/21/17

RESOLUTION TO ACCEPT AGENDA

Offered by Councilman Stalker, who moved its adoption.
Seconded by Councilwoman Woodruff.

Resolved to accept agenda as presented.

Adopted: 4 ayes 0 nays

RESOLUTION NO. 106 – 08/21/17

RESOLUTION TO APPROVE MINUTES OF
JULY 17, 2017

Offered by Councilman Toussaint, who moved its adoption.
Seconded by Councilman Woodruff.

Resolved to approve minutes of July 17, 2017.

Adopted; 4 ayes 0 nays

RESOLUTION # 108

At a regular meeting of the Town Board of the Town of Ridgeway held on August 21, 2017, the following resolution was duly moved, seconded and adopted by the affirmative vote of a majority the Board:

WHEREAS, at the present time, the financial climate is such that taxpayers, particularly senior citizens on fixed incomes, often have difficulty paying their real estate taxes on a timely basis; and

WHEREAS, Section 928-a of the Real Property Tax Law authorizes a town tax collecting officer to accept partial payments for or on account of taxes, special ad valorem levies or special assessments and to apply such payments on account, provided that the town board has passed a resolution authorizing such partial payments; and

WHEREAS, the town clerks of all ten towns in Orleans County, who also serve as the tax collectors for their respective towns, concur that it is in the best interests of their taxpayers to have the ability to make partial tax payments if they so choose; and

WHEREAS, the Town Board of the Town of Ridgeway hereby determines that it is in the best interests of the Town's taxpayers for the Town to accept such partial payments, on certain terms and conditions;

NOW, THEREFORE, IT IS

RESOLVED, the Town Board of the Town of Ridgeway hereby authorizes the Ridgeway Town Clerk, as the tax collecting officer for the Town, to accept from any taxpayer at any time partial payments for or on account of taxes, special ad valorem levies or special assessments and to apply such payments on the account, on the following terms and conditions:

1. County/town property taxes, special ad valorem levies and special assessments may be paid in partial payments during the Town's tax collection period (January 1 though April 30) of the then-current year. No partial payment will be accepted by the Town after April 30th.
2. There shall be no limit on the number of partial payments that a taxpayer may make on a tax bill for a particular tax map parcel; however, any partial payment must be at least two hundred dollars (\$200.00). If the balance due on a tax bill is less than two hundred dollars (\$200.00) after crediting all partial payments previously made for that tax map parcel, the unpaid balance must be paid in full. Partial payments on tax bills with balances less than two hundred dollars (\$200.00) will not be accepted.
3. In its discretion, the Town may require that a service charge not to exceed ten dollars (\$10.00) be paid with each partial payment. Any such service charge shall be retained by the Town.

4. After any partial payment hereby authorized has been paid and credited, interest and penalties shall be charged against the unpaid balance only.
5. The Town's acceptance of a partial payment shall not be deemed to affect any liens and powers of any municipal corporation conferred in any general or special act, but such rights and powers shall remain in full force and effect to enforce collection of the unpaid balance of such tax or tax liens together with interest, penalties and other lawful charges.
6. If a taxpayer requests to make a partial payment that satisfies the terms and conditions herein set forth, the Town Clerk shall not have the ability to refuse to accept such payment.
7. Nothing herein contained shall be construed to authorize the Town Clerk to accept a partial payment after the expiration of his or her warrant, or at any other time that he or she is not authorized to accept tax payments, nor shall the ability of the Town Clerk to accept partial payments of taxes authorized under any other general or special law be limited.
8. The Town Clerk shall file certified copies of this resolution with the Commissioner of the State Office of Real Property Services and the Director of Orleans County Real Property Tax Service within thirty (30) days of adoption.

CERTIFICATE OF CLERK

STATE OF NEW YORK)
COUNTY OF ORLEANS) ss.:

I, Barbara J. Klatt, the duly elected Town Clerk of the Town of Ridgeway, County of Orleans and State of New York, DO HEREBY CERTIFY that I have compared the foregoing resolution duly adopted by the Town Board of the Town of Ridgeway at a duly noticed meeting thereof held on August 21, 2017, with the original thereof now on file in my office, and the same is a correct and true copy of said resolution and of the whole thereof.

Dated: August 22, 2017

Barbara J. Klatt
Town Clerk

(Seal)

RESOLUTION TO ACCEPT LETTER OF
 ENGAGEMENT WITH MUNICIPAL
 SOLUTIONS TO CONDUCT WATER COST
 ANALYSIS AND AUTHORIZE SUPERVISOR
 TO SIGN

Offered by Councilman Stalker, who moved its adoption.
 Seconded by Councilwoman Toussaint.

Resolved to accept letter of engagement with Municipal Solutions to conduct water cost analysis at a price not to exceed \$3750 and authorize Supervisor to sign.

**Municipal
 Solutions, Inc.**
 Municipal Financial Advisors

Brian P. Napoli, Supervisor
 Town of Ridgeway
 410 West Avenue
 Ridgeway, New York 14103

August 18, 2017

Dear Supervisor Napoli:

Municipal Solutions, Inc. is pleased to submit this proposal in connection with the water rate study for the Town of Ridgeway for your consideration and approval.

Per the Municipal Securities Rulemaking Board's (MSRB) Rule G-42, we must have a current contract in place prior to work commencing. This contract must state fair market value rates and fees and be accepted by both the municipality and Municipal Solutions, Inc. We must, under rule G-42, show that we've acted in good faith with the issuer and to ensure the accuracy of representation in our contracts regarding the agreed upon scope and fees, whether the contract be a Preliminary Authorization to Proceed or a Full Contract.

The Securities and Exchange Commission (SEC) enforces the rules and regulations set by the MSRB. Municipal Solutions, Inc. is registered as a recognized municipal advisor with the SEC (MS ID #867-00383) and the MSRB (MS ID #F0173) as mandated by the Dodd-Frank Wall Street Reform and Consumer Protection Act (the Dodd-Frank Act).

This proposal is divided into the following parts:

- I. Assistance in Determining Water Rates
- II. Conflicts of Interest and Other Required Disclosures
- III. Miscellaneous

I. Assistance in Determining Water Rates:

The following items will be completed under this portion of the contract, if appropriate:

- 1) Based on the existing water operation and maintenance history assist the Town in developing a water rate structure to cover operation and maintenance costs of the Water System to retire long-term debt.
- 2) Review the Town's current Equivalent Dwelling Units (EDU's) and recommend changes as needed to provide a fair and equitable cost/benefit structure for billing purposes.
- 3) Attend meetings with the Town's Water Committee and/or the Town Board.

Water Rate Study Services will be billed at the current hourly rate of \$125 plus reimbursable expenses.

The total fee for this contract, including expenses, will not exceed \$3,750.

If there are services performed beyond the scope of the project, or if the project ceases for any reason, an invoice for work completed will be due at the current hourly rate of \$125 plus expenses. Invoices will be submitted periodically.

II. Conflicts of Interest and Other Required Disclosures

Rule G-42 of the Municipal Securities Rulemaking Board requires us to provide you with certain disclosures regarding conflicts of interest and other required disclosures (the "Disclosures"). Those Disclosures are attached hereto in Appendix A. We further covenant and agree to provide to the Town updated Disclosures as required by Municipal Securities Rulemaking Board Rule G-42 to the extent any arise after the date of this letter. The Disclosures, and each delivery thereof, as provided from time to time, shall be incorporated by reference as of the date thereof into this letter to the same extent as if set forth herein.

We at Municipal Solutions, Inc. operate with a core value of honesty and integrity in all aspects of our business. We pride ourselves in our competent and friendly staff and our services go above and beyond what our contracts call for. We do our very best to keep costs down and pass any savings back to our clients. If you have any concerns that are not addressed in this contract, we would be happy to discuss them with you at your convenience.

III. Miscellaneous

Municipal Solutions, Inc. is the only Municipal Financial Advisory firm certified by the State of New York as a Woman Business Enterprise under the NYS Minority and Women Business Enterprise (MWBE) program. Not only can we obtain the necessary financing if you qualify for a state funded project, but our vast experience with the required work needed by the engineering firms for NYS loan and grant applications, administration and reporting to the funding agencies, Sewer Exclusion Orders, Water/Sewer Rates, and Bookkeeping counts towards their mandated MWBE goals. We work closely with 17 NYS engineering firms and are proud of the positive, seamless and experienced relationships we have acquired with each of them.

This contract shall be effective for a period of two (2) years from the date of issuance. Upon acceptance of this proposal, please execute both copies and return one to our Canandaigua office located at 2528 State Route 21, Canandaigua, New York 14424 at your earliest convenience. The terms set forth above are subject to change if we do not receive a signed contract within 45 days. You have the right to terminate this engagement for any reason.

We agree to promptly amend or supplement this letter to reflect any material changes or additions to the

Ridgeway, T/B. Napoli

August 18, 2017

agreement evidenced by this letter.

We look forward to our continued working relationship with the Town of Ridgeway.

Sincerely,


Jeffrey R. Smith, President
Certified Independent Professional Municipal Advisor

JRS/des

Town of Ridgeway, New York
Contract Dated August 18, 2017
Water Rate Study
Accepted by:

Signature:



Name/Title:

BRIAN NAPOLI / SUPERVISOR

Date:

8/21/17

Adopted:

4 ayes

0 nays

RESOLUTION NO. 110 – 08/21/17

RESOLUTION TO AUTHORIZE HIGHWAY
SUPERINTENDENT TO SUBMIT SAM GRANT
FOR PURCHASE OF EXCAVATOR IN THE
AMOUNT NOT TO EXCEED \$87187.00

Offered by Councilwoman Woodruff, who moved its adoption.
Seconded by Councilman Stalker.

Resolved to authorize Highway Superintendent to submit SAM Grant to aid in the purchase of an excavator in the amount not to exceed \$87187.00

Adopted:

4 ayes

0 nays

OTHER BUSINESS:

FIRE COMPANY REPORT:

Report submitted by Chief, Don Marchner, read by Councilman Stalker.



Ridgeway Volunteer Fire Company, Inc.

11392 Ridge Road

PO Box 816

Medina, NY 14103-0816

E Mail: ridgewayfiredept@rochester.rr.com

Web Site: ridgewayfire.org

Station #1 (585) 798-2076

Fax # (585) 798-5350

REPORT FOR MONTH OF JULY 2017

16 - EMS 2 - MVA 2 - AUTOMATIC ALARMS

1 - HAZARDOUS CONDITION TOTAL 21 YTD - 187

51.2 MAN HOURS ON THE ABOVE CALLS 3.5 FF PER CALL

RIDGWAY FIREFIGHTERS AND/OR EMT'S SPENT 232.5 HOURS

AT THE ORLEANS COUNTY 4-H FAIR FOR MEDICAL & FIRE SAFETY

N.Y.S. DEPARTMENT OF ENVIRONMENT CONSERVATION HAS APPROVED

A 50/50 GRANT FOR THE PURCHASE OF FIREFIGHTING EQUIPMENT

RESPECTFULLY,

A handwritten signature in cursive script, appearing to read "Don Marchner".

DON MARCHNER FIRE CHIEF

DEPARTMENT AND COUNTY LEGISLATOR REPORT:

Legislator, Lynne Johnson, stated that the County Legislators are busy working on 2018 budget.

Town Clerk, Barb Klatt, also stated that preparation will begin on the 2018 budget for the Town in September.

Assessor, Trisha Laszewski, told the board that her clerk, Carianne, has taken her notary test but has not received results as of yet. She attended a class for assessing, which she did very well in, and plans to continue to do so as they become available.

Highway Superintendent, Mark Goheen, stated that the Bates Rd. is closed between Portage Rd. and Scott Rd. due to repairs being made.

Paving is being done on Culvert Rd and road stripes are happening on Marshall Rd and Horan Rd. Bates Rd. will be striped in September. Sand and salt will be delivered soon for the upcoming winter weather.

Highway Superintendent also explained to the board that he will be completing paperwork for the SAM grant (\$50,000) which will help in the purchase of an excavator for the Highway Department.

Attorney, Kathy Bogan, has been working on the BAN renewal for Water Districts 8 & 9 and has secured an interest rate of 2.05% with the Bank of Castile. The BAN is due September 22, 2017.

COUNCILMAN REPORTS:

Councilman, Jeffrey Toussaint, stated that the committee for the joint recreation program was a complete success this summer with the superb work of Kayla Evans and a great staff. The average attendance was up this year with 212 children per day in the first session and 174 per day in the second session. With the increased cost of wages and other expenses, Councilman Toussaint would like the board to consider an increase in the upcoming budget amount allotted to this outstanding program.

Medina Joint Recreation Commission Director's Report Summer 2017

Swim Program

Session 1 Attendance:		
Registered	243	Lyndonville/Yates Participants 33
Avg. Attendance	212	
Session 2 Attendance:		
Registered	218	Lyndonville/Yates Participants 22
Avg. Attendance	174	
		55 total

Park Program

	Registered	Accidents Reported	Behaviors Reported
Ages 6 - 8	25	1	0
Ages 9 - 11	20	0	0
Ages 12 - 13	9	0	0

- * 54 total registered participants
- * Approximate Daily Attendance: 20 - 25 participants

Employees

Swim Staff:

Instructors: Kelsey Evoy, Chris Horgan, Andrea Toussaint, and Nicole Bricourt
Aides: Martha Gardner, Coby Albone, Chase Pecoraro

Park Staff: Courtney Bailey, Michaela Cardone, Greg Husung, Tea Cardone, Barry Rogenmoser
Abel Zavitz

Events/ Activities this year included:

- Library Program
- Train Station Tour
- Medina Bowling Lanes
- Paint the Playground
- Trip to Double Dips
- Youth Bureau: Tennis Lessons
- Cookout and Spray with Medina Fire Dept.
- Mark's Pizzeria Tour & make your own pizza
- Lunch at McDonalds
- Lunch at Meggie Moo's
- Tour of the fire department / washing trucks

* As part of our "giving back to the community", we helped to wash the firetrucks, pulled weeds on Main Street, and painted the playground equipment at Pine Street Park

Program Highlights

- The six week program worked out well, with several planned activities and events
- We received a great deal of positive feedback on our Facebook Page along with REMIND
- While number of registrants for the swim program decreased, our daily average attendance increased
- We had a number of compliments from the community and local businesses about the program

Councilwoman, Mary Woodruff, enjoyed the County Republican picnic with Robb Ortt in attendance and all also the Republican Legislature. Musical entertainment was provided by Tuttle and Bogan. She is looking forward to the Republican Fall Rally on October 19, 2017. The County website is up www.orleansnygop.com and also keeps on top of the Town of Ridgeway website for updates.

A monthly activity report is being requested from the Village of Medina of all areas being serviced by the ambulance.

BOARD REPORTS: The August meeting of the Orleans County Planning Board was cancelled.

RESOLUTION NO. 111 – 08/21/17

RESOLUTION TO PAY BILLS

Offered by Councilwoman Woodruff, who moved its adoption.
Seconded by Councilman Stalker.

Resolved to pay bills as presented.

PREPAID: \$ 14285.85

ABSTRACT: \$116155.42

TOTAL ABSTRACT:\$130441.27

Adopted: 4 ayes 0 nays

ADJOURNMENT:

As there was no further business to discuss at this time, the meeting was adjourned by Councilman Stalker at 7:50 P.M. and seconded by Councilwoman Woodruff.

Town of Ridgeway
Barbara J. Klatt
Barbara J. Klatt
Town Clerk