

TOWN OF RIDGEWAY
TOWN BOARD MEETING
APRIL 17, 2017 – 7:00 P.M.

The regular board meeting was called to order by Supervisor Napoli at 7:00 P.M. at the Ridgeway Town Hall, Medina, NY.

Those Officers Present:	Brian Napoli	Supervisor
	Jeffrey Toussaint	Councilman
	Mary Woodruff	Councilwoman(Absent Exc.)
	David Stalker	Councilman
	Sarah Fisher	Councilwoman

Others:	Mark Goheen	Highway Superintendent
	Trisha Laszewski	Assessor
	Dan Wolfe	Code Enforcement Officer
	Katherine Bogan	Attorney
	Barbara J. Klatt	Town Clerk
	Karen Kaiser	Deputy
	Lynne Johnson	Legislature
	Don Marchner	Ridgeway Vol.Fire Chief
	Ellen Goheen	
	Kyla Leno	Student
	Maya Gooding	“
	Emily Annable	“
	Lydia Dewart	“
	Nick Bogan	“
	Nate Luckman	“
	Molly Bratton	“
	Jacob Arnold	“

PLEDGE OF ALLEGIANCE

RESOLUTION NO. 71 – 4/17/17 RESOLUTION TO ACCEPT AGENDA

Offered by Councilman Stalker, who moved its adoption.
Seconded by Councilman Toussaint.

Resolved to accept agenda dated April 17, 2017 as presented.

Adopted: 4 ayes 0 nays

RESOLUTION NO. 72 – 4/17/17 RESOLUTION TO APPROVE MINUTES
OF MARCH 20, 2017 TOWN BOARD
MEETING

Offered by Councilman Toussaint, who moved its adoption.
Seconded by Councilwoman Fisher.

Resolved to approve minutes of March 20, 2017 Town Board Meeting as presented.

COMMUNICATIONS:

A. Received NYS Ag. Markets Municipal Shelter and Dog Control Officer inspections.

DL-90

NEW YORK STATE DEPARTMENT OF AGRICULTURE AND MARKETS
DIVISION OF ANIMAL INDUSTRY
108 AIRLINE DRIVE, ALBANY, NY 12235

Page 1 of 2

MUNICIPAL SHELTER INSPECTION REPORT - DL-90

Rating: Satisfactory365 Purpose: Inspection

DATE/TOA: 3/13/17 11:35 am

ORLEANS COUNTY ANIMAL SHELTER
4125 RT 98
ALBION NY 14411

Inspector: Patricia Famiglietti Inspector #: 56

These are the findings of an inspection of your facility on the date(s) indicated above:

- | | |
|--|-----|
| 1. Shelter is structurally sound | Yes |
| 2. Housing area and equipment is sanitized regularly | Yes |
| 3. Repairs are done when necessary | Yes |
| 4. Dogs are handled safely | Yes |
| 5. Adequate space is available for all dogs | Yes |
| 6. Light is sufficient for observation | Yes |
| 7. Ventilation is adequate | Yes |
| 8. Drainage is adequate | Yes |
| 9. Temperature extremes are avoided | Yes |
| 10. Clean food and water is available and in ample amount | Yes |
| 11. Veterinary care is provided when necessary | Yes |
| 12. Dogs are euthanized humanely, by authorized personnel | Yes |
| 13. Complete intake and disposition records are maintained for all seized dogs | Yes |
| 14. Dogs transferred for purposes of adoption in compliance with Article 7 | Yes |
| 15. Redemption period is observed before adoption, euthanasia or transfer | Yes |
| 16. Owners of identified dogs are properly notified | Yes |
| 17. Redeemed dogs are licensed before release | Yes |
| 18. Proper impoundment fees paid before dogs are released | Yes |
| 19. Written contract or lease with municipality | Yes |

DL-89

NEW YORK STATE DEPARTMENT OF AGRICULTURE AND MARKETS
DIVISION OF ANIMAL INDUSTRY
108 AIRLINE DRIVE, ALBANY, NY 12235

Page 1 of 2

DOG CONTROL OFFICER INSPECTION REPORT - DL-89

Rating: Satisfactory365 Purpose: Inspection

DATE/TOA: 3/13/17 11:35 am

KATHY SMITH
13925 RT 31
ALBION NY 14411

Inspector: Patricia Famiglietti Inspector #: 56

These are the findings of an inspection of your facility on the date(s) indicated above:

- | | |
|--|-----|
| 1. Equipment is available for proper capture and holding | Yes |
| 2. Dogs are held and transported safely | Yes |
| 3. Equipment maintained in clean and sanitary condition | Yes |
| 4. Veterinary care is provided when necessary | Yes |
| 5. Dogs are euthanized humanely | Yes |
| 6. Complete seizure and disposition records are maintained for all seized dogs | Yes |
| 7. Dogs transferred for purposes of adoption in compliance with Article 7 | Yes |
| 8. Redemption period is observed before adoption, euthanasia or transfer | Yes |
| 9. Owners of identified dogs are properly notified | Yes |
| 10. Redeemed dogs are licensed before release | Yes |
| 11. Proper impoundment fees paid before dogs are released | Yes |

- B. Dept. of Commerce:2017 Census of Governments, Public Employment.
Supervisor to fill out online.

DATE OF MEETINGS:

- A. Workshop – Tuesday, May 9, 2017 @7:00 P.M., Ridgeway Town Hall
B. Town Board Meeting – Monday, May 15, 2017@7:00 P.M. Ridgeway Town Hall

OLD BUSINESS:

- A. Comprehensive Plan meeting – Wednesday, April 19, 2017@7:00 P.M. Shelby Town Hall
B. USDA inspection was performed by Dawn Kuras, USDA Batavia, NY.

NEW BUSINESS:

RESOLUTION NO. 73 – 4/17/17

RESOLUTION OF SUPPORT O.C.
RESOLUTION NO. 106-317(NYS TO
FULLY REIMBURSE MUNICIPAL SELF-
INSURED WORKER'S COMPENSATION
PLAN)

Offered by Councilman Toussaint, who moved its adoption.
Seconded by Councilwoman Fisher.

Resolved to support Orleans County Legislature resolution No. 106-317 for New York State to fully reimburse Municipal self- insured worker's compensation plan.

Adopted: 4 ayes 0 nays

RESOLUTION NO. 74 – 4/17/17

RESOLUTION TO APPROVE INTER-
MUNICIPAL AGREEMENT WITH
VILLAGE OF ALBION FOR
ELECTRONIC WATER METERS AND
AUTHORIZE SUPERVISOR TO SIGN

**INTERMUNICIPAL AGREEMENT
ELECTRONIC WATER READERS**

This Agreement made this the ____ day of January, 2017 by and between the Village of Albion, a municipal corporation organized under the laws of the State of New York with offices located at 35-37 East Bank Street, Albion, New York 14411 (hereinafter referred to as the "Village") and the Town of Ridgeway, a municipal corporation, organized under the laws of the State of New York with offices located at 410 West Avenue, Medina, New York 14103 (hereinafter referred to as "Town").

W I T N E S S E T H :

WHEREAS, Village has agreed to install meter readers known as end points on the master meter it shares with the Town, so that said meter can be read remotely; and

WHEREAS, The Town and the Village will have equal access to the information disseminated by the End Point reader, which is a shared data collection system; and

WHEREAS, the Village has contracted with other towns it supplies surplus water to share in the initial charge for the installation, educational, cellular charges and initial contracting fees with the manufacturers and distributor of the remote meter readers; and

WHEREAS, all municipalities will share equally in the initial engagement fee and cost of training to install, operate, and read the remote meter devices; and

WHEREAS, the Village shall be responsible for the ongoing administration of the invoicing, collection, monitoring, and maintenance of the End Point system(s) that are installed on the master meter(s) in the Town; and

WHEREAS, the Town agrees to pay the Village annually for the Town's share of the ongoing charges associated with the electronic meter reader which includes but are not limited to operation and repair of the system, cellular charges, and any other miscellaneous charges, said charges will be outlined in a periodic billing format to the Town; and

WHEREAS, the initial charge to install and operate the meter reader will initially be at the expenses of the Village with the Town paying its share of said expense within thirty (30) days of the Town's receipt of an invoice from the Village; and

WHEREAS, the initial costs incurred by the Town will be for its share of the initial engagement fee, training, cost of the meter reader(s) and annual charge of the cellular data collection fee; and

WHEREAS, the Town will pay an initial charge as its share in the engagement fee and training and cost of the meter reader and thereafter would be obligated only to pay its annual share of the cellular data collection fee and maintenance; and

WHEREAS, the Village as administrator of the system will notify the Town of any increases in the recurring charges it incurs on behalf of the Town within thirty (30) days of when the Village first is made aware of the increase in the recurring charges, and the Town will within sixty (60) days of receiving said notice pay over to the Village the increase in charges as invoiced by the Village; and

WHEREAS, the parties hereto mutually agree that with the installation of the electronic meter reading devices both parties will realize a benefit through the improved efficiency of the remote electronic reader, the accuracy of the meters, and the information these readers will periodically provide to the parties individually.

NOW, THEREFORE, in consideration of the mutual promises and covenants herein, the parties hereby agree to as follows:

1. Scope of Services

- The Village will supply the necessary personnel to install, maintain, and read the electronic meter reading device(s);

2. The Town agrees to pay the initial charge of \$1,169.13, which is calculated in the following manner:

1/7 of \$3,937.50 = \$ 669.64 - proportional share of engagement fee
and training

2x \$96.12 = \$ 192.24 - proportional share of yearly cellular fee

2 x \$137.00 = \$ 274.00 - proportional share of End Point units
\$1,135.88

After the initial charge the Town will be solely responsible for ongoing expense of \$192.24 per year for cellular data service plus repair and maintenance of system.

3. The Town will pay to the Village within thirty (30) days of receipt of said invoice the \$1,135.88 for the initial cost for the system.

4. After the initial charge as set forth above the Town will be charged on an annual basis of the cellular charge per End Point unit and for the cost of any repair and/or replacement from Village occurs with respect to these units.

5. The municipalities will have access to the information generated by the equipment. Said information will be provided to the requesting party within seven (7) calendar days of a written request. Said information shall not be unreasonably withheld from the requesting party.

The Village and Town have caused this Agreement to be duly executed as of the day and year first above written:

Village of Albion

By: _____ Date: _____
Dean London, Mayor

Town of Albion

By: Brian Napoli Date: 4/18/17
Brian Napoli, Town Supervisor
BRIAN

Offered by Councilwoman Fisher, who moved its adoption.
Seconded by Councilman Stalker.

Resolved to approve inter-municipal agreement with Village of Albion for electronic water meters and authorize Supervisor to sign.

Adopted: 4 ayes 0 nays

Offered by Councilman Stalker, who moved its adoption.
Seconded by Councilwoman Fisher.

Resolved to approve lease with Copier Fax for two office copiers at a cost of \$230.35 per month for both with a 60 month lease and authorize Supervisor to sign.

Adopted: 4 ayes 0 nays

telligence
Get tomorrow's office today.

CopierFax
Business Technologies

Proposal for the Town of Ridgeway

1 NEW Konica Minolta Bizhub B308 30ppm Copy/Print/Scan/Fax (Clerks Office)

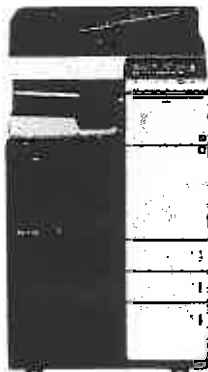
Includes:

- Single Pass Dual Scan Document Feeder
- (2)-500 sheet paper drawers; 100 sheet bypass; Base with Storage
- FK-514 Fax Kit

1 NEW Konica Minolta Bizhub B308 30ppm Copy/Print/Scan/Fax (Water Billing)

Includes:

- Single Pass Dual Scan Document Feeder
- (2)-500 sheet paper drawers; 100 sheet bypass; Base with Storage
- FK-514 Fax Kit



60 Month Lease Payment: \$230.35

- Includes 5,000 B&W Copies/Prints per month.
- overages billed monthly at .0093 per page
- Includes delivery, setup and networking and training
- Includes CFBT Ending Lease's on current Bizhub 223 copiers and returning them to lease company.



Official Office Technology
Company of the Buffalo Sabres

RESOLUTION TO APPROVE MAINTENANCE CONTRACT WITH TURNBULL HEATING AND AIR FOR 2017 AND AUTHORIZE SUPERVISOR TO SIGN

Offered by Councilman Toussaint, who moved its adoption. Seconded by Councilwoman Fisher.

Resolved to approve maintenance contract with Turnbull Heating and Air at a cost of \$790 for 2017 and authorize Supervisor to sign.

Adopted:

4 ayes 0 nays

TURNBULL HEATING & AIR CONDITIONING No. SM002-1 / 50 FRANKLIN STREET • BATAVIA, NEW YORK 14020 PHONE 585-343-2005 • FAX 585-343-2289 TOLL FREE 800-330-2005 www.turnbullhvacr.com • manager@turnbullhvacr.com

PROPOSAL SUBMITTED TO: (Name & Address, and Phone numbers) DATE: Town of Ridgeway Ph 798-0730 Scheduled Maintenance Contract March 16, 2017 410 West Ave HVAC Renewal 2017 Medina, NY 14103 Attn: Mr. Brian Napoli

We propose hereby to furnish material and labor complete in accordance with specifications below, SEE BELOW dollars \$ SEE BELOW Payment to be made as follows Upon Completion, Net 30

SM002-17 Town Ridgeway.LD Proposal Submitted by: William E. Hayes, President Authorized Signature: [Signature] Note: This proposal may be withdrawn if not accepted within 30 days

We hereby submit specifications and estimates for: EQUIPMENT: One (1) "Williamson" Oil Fired Furnace with "Aprilaire" Air Cleaner #2400 and Humidifier #600. One (1) "American Standard" Condensing unit connected to a newly installed cooling coil on Williamson furnace. One (1) "WeatherKing" Air-Conditioning Split System in the attic of Town Hall Meeting Room.

Furnish labor and materials to perform a thorough inspection, Tune-up, and cleaning of the existing Heating and Air Conditioning equipment to generate a realistic Maintenance Service Contract and Equipment Condition report.

- WORK TO INCLUDE: • Inspect and clean cooling coils, (condenser & evaporator) blower assembly, heat exchanger, oil burner assembly, and outdoor condensing units. • Replace oil nozzle, filter, and pump strainer. (heating) • Check air cleaner and replace filter media. • Set-up and calibrate oil burner for optimum efficiency. • Report all recommended repairs and service to the HVAC Equipment for approval. • Check humidifier for proper operation and replace water panel. (Fall inspection only) • Secure humidifier for the summer (Spring inspection) • Check blower assembly, motor, blower wheel, and wiring. • Check system operation for the coming season.

PRICES: Air-Conditioning... PREVAILING WAGE... \$ 410.00 Tax Exempt Heating... PREVAILING WAGE... \$ 380.00 Tax Exempt (Filters, Coil Cleaner, Nitrogen, and Water Panels included)

SERVICE RATES FOR RECORD: (Portal to Portal) PREVAILING WAGE - Scheduled maintenance service rate... \$ 95.00/HR - Regular rates M-F 8:00 a.m. - 5:00 p.m. ... \$ 110.00/HR - Night, holiday, and weekend rates... \$ 150.00/HR - Service Charges (on initial call only and waived during P/M)... (Day / Night)... \$ (60.00/90.00)HR

- The Scheduled Maintenance Advantage! • Lower operating cost • Less down time for repairs • Priority Service Response" - priority consideration scheduling should an emergency occur. • Fixed labor rates until expiration date

This agreement is subject to revision or cancellation by either party with a 30 day written notice without cause. Please sign and return by fax (585) 343-2289 or mail white copy for our records.

Acceptance of Proposal The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above. You, the buyer may cancel this contract at any time prior to midnight of the third business day after the date of this transaction. Signature: Brian Napoli 4/17/17

RESOLUTION NO. 77 – 4/17/17

RESOLUTION TO APPROVE LETTER
OF SUPPORT FOR BROWNFIELD
PROJECT IN MEDINA AND
AUTHORIZE SUPERVISOR TO SIGN

Offered by Councilman Stalker, who moved its adoption.
Seconded by Councilman Toussaint.

Resolved to approve letter of support for Brownfield Project in Medina and authorize
Supervisor to sign.

TOWN OF RIDGEWAY
410 WEST AVENUE
MEDINA, NEW YORK 14103
PHONE: 585-798-0730
FAX: 585-798-3167
NYS TDD Relay: 1 800 622-1220
www.townridgeway.org

March 4, 2017

David Zorn
Genesee/Finger Lakes Regional Planning Council
50 West Main Street
Suite 8107
Rochester, NY 14614

Dear Mr. Zorn,

I am writing on behalf of the Town of Ridgeway in support of your application to the New York State Department of State Brownfield Opportunity Area program for a Village of Medina Nomination. The project is critical to the Village of Medina and Town of Ridgeway in advancing community development helping to spur in-fill development efforts along with redevelopment and remediation of properties throughout the Town and Village.

The completed strategy along with the economic and market trends analysis will be valuable components in attracting economic development investment and positioning the Town and Village for revitalization.

The Town of Ridgeway will provide assistance to the Genesee/Finger Lakes Regional Planning Council in the development and implementation of the Brownfield Opportunity Area Nomination and will serve as a member of the Project Advisory Committee.

Sincerely,


Brian Napoli
Supervisor
Town of Ridgeway

Adopted:

4 ayes

0 nays

RESOLUTION NO. 78 – 4/17/17

RESOLUTION TO ADOPT FINAL
ORDER ESTABLISHING WATER
DISTRICT NO. 14 AND AUTHORIZE
SUPERVISOR TO SIGN

Offered by Councilman Stalker, who moved its adoption.
Seconded by Councilwoman Fisher.

Resolved to adopt final order establishing Water District No. 14 and authorize Supervisor to sign.

ORDERED, that the Town of Ridgeway Water District No. 14 in the Town of Ridgeway hereinabove referred to shall be constructed as set forth in the said Order Calling the Public Hearing(dated November 21, 2016) and the resolution(adopted on February 21, 2017), at an estimated maximum cost of \$1,054,000; and that the plan of financing is the issuance of serial bonds in an aggregate principal amount not to exceed \$1,054,000, such amount to be offset by any federal, state, county and/or local funds received including, but not limited to, grant funds in an approximate amount of \$698,000 expected to be received from the United States of America-Rural Development Agency, and unless paid from other sources or charges (including, but not limited to, water rents), the cost of the Water Improvement will be paid by the assessment, levy and collection of special assessments from the several lots and parcels of land within the proposed District which the Town Board shall determine and specify to be especially benefited thereby, so much upon and from each as shall be in just proportion to the amount of the benefit conferred upon the same, to pay the principal of and interest on said bonds as the same shall become due and payable, except as provided by law; and be it further

ORDERED, that within ten days after adoption of the Order, the Town Clerk shall record with the Clerk of the County of Orleans and file with the Department of Audit and Control in Albany, New York copies of this Order, certified by the Town Clerk

Adopt: 4 ayes 0 nays

RESOLUTION NO. 79 – 4/17/17

RESOLUTION TO ADOPT BOND
RESOLUTION FOR WATER DISTRICT
NO. 14

Offered by Councilwoman Fisher, who moved its adoption.
Seconded by Councilman Stalker.

Resolved to adopt bond resolution for water district no. 14.

A Bond Resolution, dated April 17, 2017, of the Town Board of the Town of Ridgeway, Orleans County, New York (The Town), authorizing a capital improvements project within the Town of Ridgeway Water District No. 14 and the construction of improvements therein, at an estimated maximum cost of \$1,054,000, and authorizing the issuance of serial bonds in an aggregate principal amount not to exceed 1,054,000 pursuant to the local finance law to finance said purpose, said amount to be offset by any federal, state, county and/or local funds received, and delegating the power to issue bond anticipation notes in anticipation of the sale of such bonds to the Town Supervisor.

Adopted: 4 ayes 0 nays

OTHER BUSINESS:

FIRE COMPANY REPORT

Received and read by Chief Donald Marchner.



Ridgeway Volunteer Fire Company, Inc.

11392 Ridge Road

PO Box 816

Medina, NY 14103-0816

E Mail: ridgewayfiredept@rochester.ny.com

Web Site: ridgewayfire.org

Station #1 (585) 798-2076

Fax # (585) 798-5350

MONTH OF MARCH 2017 REPORT OF CALLS AND ACTIVITIES

11 - E.M.S.

18 - HAZARDOUS CONDITIONS (WIND STORM)

4 - MVA's

2 - LAW ENFORCEMENT STANDBYS

1 - GRASS FIRE

TOTAL CALLS 36

TOTAL MAN HOURS - 201.9 (STORM RELATED 105)

FIREFIGHTERS PER CALL AVERAGE - 8.6

THERE ARE FIVE FIREFIGHTERS ENROLLED IN THE BASIC

EXTERIOR FIREFIGHTER OPERATIONS COURSE

RESPECTFULLY,

A handwritten signature in cursive script that reads "Don Marchner".
DON MARCHNER, FIRE CHIEF

DEPARTMENT AND COUNTY LEGISLATOR REPORT

Town Clerk indicated that second notices for 2017 unpaid taxes were mailed out and property owners have until April 30, 2017 to pay taxes at the Town Clerks' Office.

Highway Superintendent, Mark Goheen, asked Bookkeeper, Lynne Johnson, for balances of unused water funds and if it could be used to connect dead end water pipes to benefit a water district. Attorney, Kathy Bogen, stated that she would like to talk with the Engineer, Paul Chatfield, on the amount of funds needed before any such project occurs. Also, a map, plan and report from Chatfield Engineers would be a necessary.

Mark also told the board that his highway crew is busy sweeping intersections, mowing lawns and cemeteries.

Assessor, Trisha Laszewski, told the board that Carrieanne attended a study session at GCC preparing for a notary test which she will be taking shortly. Trisha said she has been busy working on the tentative roll and preparing for the assessment updates next year.

Attorney, Kathy Bogan, reminded the board of an invitation from Hodgson Russ Attys. celebrating their 200th Bicentennial anniversary on Thursday, May 11, 2017.

County Legislator, Lynne Johnson, attended the **Association of Towns** state meeting and said that a vast amount of knowledge can be obtained from attending, specifically for towns. It was the best conference that she has attended.

COUNCILPERSON REPORTS:

Councilwoman Fisher stated that Jimmy Blackburn is the newest member of the Vol. Fire Department.

Councilman Toussaint would like to initiate talks on the Summer Recreation Program soon.

BOARD REPORTS – Planning & Zoning

Code Enforcement Officer, Dan Wolfe, stated that he has been working on a Special Use Permit and a sign permit which is on a state highway.

RESOLUTION NO. 80 – 4/17/17

RESOLUTION TO PAY BILLS

Offered by Councilman Stalker, who moved its adoption.
Seconded by Councilwoman Fisher.

Resolved to pay bills as presented.

TOTAL PREPAID	12526.77
ABSTRACT	77962.95

TOTAL ABSTRACT	90489.72
----------------	----------

Adopted:	4 ayes	0 nays
----------	--------	--------

ADJOURNMENT:

As there was no further business to discuss at this time, the Town Board meeting was adjourned by Councilman Stalker and seconded by Councilwoman Fisher at 7:30 P.M.

Town of Ridgeway,

Barbara J. Klatt
Town Clerk