

TOWN OF RIDGEWAY  
PLANNING BOARD MINUTES  
DECEMBER 2, 2015 7:00P.M.  
410 WEST AVE., MEDINA NY

The Planning Board Meeting was called to order by Tom Fenton at 7:00P.M. at the Town Hall, Medina NY.

**Members Present:**

Thomas Fenton (Chairman)

Charlie Pettit

Richard Swan

Richard Fisher

Tim Elliott (absent)

Dan Wolfe (absent)

Chairman Fenton called the meeting to order with the leading of the pledge of allegiance.

**Others Present:**

Sandra Hitt

Jim Hitt

**Approval of the Agenda:**

A request from Jim and Sandra Hitt of Portage road to be added to the agenda for the purpose of addressing the board in regards to a Special Use Permit for the purpose of obtaining a Kennel License.

Mr. Fenton addressed the special use permit for Eagle Scout Sanders stating that it was only a building permit and asked that it be deleted from the agenda.

Mr. Fisher approved the motion, seconded by Mr. Swan and the item was deleted from the agenda.

Mr. Fenton asked for a motion to approve the agenda with one addition and one deletion.

Charlie Pettit approved the motion that was seconded by Richard Fisher and the motion to approve the agenda was carried.

**Approval of the minutes of the October 7<sup>th</sup> meeting:**

Chairman Fenton asked for a motion to approve the minutes of the October 7th meeting. Mr. Swan made the motion, which was seconded by Richard and the motion was carried.

**Communications:**

Mr. Fenton addressed the board stating that he had received the minutes from the last Town Board meeting of the Town of Ridgeway if any of the members were interested in taking a look at them.

**New Business:**

Mr. Fenton address Mr. and Mrs. Hitt asking if they had their Site Plan review application signed by Mr. Wolfe and the Hitts explained that they did not, at which time the secretary Karen Kaiser addressed the Board explaining that the Hitts had already been before the Zoning Board who had explained to them what they needed and told them that they needed to address the planning board, never mentioning that they would need to speak with Mr. Wolfe. Kaiser further explained that the Hitts had brought a map and information regarding the requirements of a kennel and what they were actually looking to do. Kaiser thanked the board stating that she wanted to bring the board up to the current day and why the Hitts were in front of the planning board.

There was a brief discussion between the Hitts and the members of the Planning Board and it was decided that a public Hearing would be required, and it was decided that the hearing would be at the January meeting. Mr. Fenton asked the Hitts if there were any other questions asked them to bring in a completed site plan review application and as there were not the Hitt family thanked the board stating that they would speak with them soon.

Old Business:

Mr. Fenton stated that the only old business was the Planning Boards recommendation to the Town Board that they not pursue Home Business Class B as it was the Planning Boards belief that it would not benefit or work in the Town of Ridgeway.

Date of the next meeting:

The date of the next meeting is scheduled for January 6, 2016.

As there was no further business Mr. Fenton thanked the Board and the Clerk for their service and asked for a motion to adjourn.

Charlie Pettit approved the motion; it was seconded by Richard Fisher, and the meeting was adjourned at 7:45 P.M.

Respectfully submitted by,  
Karen L. Kaiser  
Planning Board Clerk